

# **TOWN OF DOVER, MA**

## **Personnel Board Meeting Agenda**

**October 5, 2023, 11:00am**

### **Remote via Zoom**

Join Zoom Meeting

<https://us06web.zoom.us/j/84932490557>

Meeting ID: Meeting ID: 849 3249 0557

Passcode: 117477

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1. Review and acceptance of prior minutes.
2. Review of data and information for annual market adjustment recommendation to Board of Selectmen and Warrant Committee for FY2025.
3. Continued review of FY24 Comprehensive Compensation and Wage Schedules document.
4. Review and evaluation of proposed general Administrative Assistant position description.
5. Town Administrator 9/22/23 memo RE: Board of Selectmen's Roles and Responsibilities. Feedback due: Oct. 13, 2023.