

MEETING MINUTES OF THE DOVER BOARD OF HEALTH - JANUARY 9, 2023

Held remotely via zoom - meeting recorded

Present:

Kay Petersen, Chair; Stephen Kruskall, John Quackenbush, Members; Jason Belmonte, Health Agent; Michael Angieri, Consultant; Felix Zemel, Consultant; Karen Hayett

1. The meeting was called to order at 6:32 pm
2. Well Report: The Conservation Commission has given its approval for the well application at 88 Centre Street.
3. A discussion took place regarding the recent Title 5 inspections that were completed at County Court. Eleven inspections were performed resulting in seven passing and four conditional passes. D-box replacements are required for all four conditional passes.

Jason informed the Board that he had sent an order letter to the management company at County Court, certified mail return receipt, requiring it to replace the d-boxes within 90 days. The management company responded with a request for a year's extension to make the repairs. Jason advised the Board that as d-box replacement was a relatively easy and inexpensive repair, it would serve the residents and the public best to move forward on the repairs quickly.

Steve made a motion seconded by Kay to deny the management company's request for a year's extension to repair 4 d-boxes at County Court. The motion passed unanimously.

4. Complaint of ventilation issues in the Town House:
A resident had sent an email to the Board regarding the poor quality of air she found in the Town House when she came in recently to conduct town business. The resident indicated in the email that the ventilation system might have been a contributing factor to the resident contracting COVID. The resident further expressed concern that a health risk to town employees might also exist.

The Board asked Jason to speak with Karl Warnick about the findings of the 2020 Town House Air Quality Assessment report to learn about the implementation of the report's recommendations. Jason will report back on his findings.

5. John made a motion seconded by Steve to approve meeting minutes dates December 8, 2023 as presented. The motion passed unanimously.
6. John made a motion seconded by Kay to approve meeting minutes dates December 5, 2023 as presented. The motion passed unanimously.

7. John made a motion seconded by Kay to approve a deed covenant for 53 Glen Street for a detached garage. The motion passed unanimously.

8. 1 Perry Lane:

There was a discussion of submitted proposed septic system design plans dated December 16, 2022 for a 5 bedroom house, to be built on a previously developed 1 acre lot. Jason stated that both he and Mike found through Title 5 maps, that the property appears to be in a zone II nitrogen sensitive area. The owners have indicated that they are in possession of a document that asserts otherwise.

Jason advised that the Board not approve the plans at this time as further clarification was needed. He suggested instead that the owners consider one of the following options:

- Provide the documentation that shows the property is not in zone II
- Revise the plans for a FAST system
- Revise the proposed house plans to a 4-bedroom dwelling

9. Health Agent Report:

- Jason has started a ledger for recording pertinent information on all BOH inspections.
- Order letters: one copy is sent out certified mail return receipt; a second copy is sent regular first class mail.
- Complaints are documented with date, nature of complaint, and resolution
- Trash Haulers - Currently, there is no requirement for trash haulers to be licensed in Dover. Jason informed the Board that to his knowledge, virtually all Massachusetts towns license trash haulers doing business in their towns.
- BOH trailer - Jason reported that the trailer is filled to overflowing with miscellaneous health supplies. He suggested that the Board and/or office staff go through the trailer in the spring to clean out and organize the items.
- Tobacco regulations - Jason informed the Board regarding the procedures that would be required should the Board decide to change and/or limit the number of tobacco licenses.

10. Deer Management Program - Steve reported that 22 deer had been harvested. He noted that it was comparable to the number of deer harvested in recent years.

11. Rabies Clinic - Kay and/or Jason will reach out to local veterinarians to see if any of them might be available to staff a Dover Rabies Clinic in the late winter/early spring.

Steve made a motion seconded by Kay to allocate \$600 for veterinarian services for the rabies clinic. The motion passed unanimously.

12. Public Health Shared Services - Kay informed the Board that Sherborn has voted to join the Charles River Public Health District, which consists of Dover, Medfield, and Needham. She also mentioned that the consulting firm of Regina Villa Associates would be working with the District on needs assessment.
13. Town Report - Board members have been working to complete their own assigned section of the town report.
14. Communication - Steve recommended that Jason continue to keep the Board informed of new initiatives.
15. Executive Session:
Chair Kay Petersen announced that the Board of Health would be entering executive session to discuss a potential criminal complaint filing. Chair Kay Petersen further announced that the Board of Health would not reconvene in open session following the conclusion of executive session.

It was moved and seconded to enter executive session.

The Board of Health voted as follows to enter executive session:

Chair Kay Petersen: aye

Stephen Kruskall: aye

John Quackenbush: aye

Documents and Exhibits Used During this Meeting:

Draft meeting minutes of December 5, 2022 and December 8, 2022

Animal Inspections

1 Perry Lane - plans dated December 16, 2022

53 Glen - deed covenant for detached garage

County Court extension request

Dover tobacco amendments