

MEETING MINUTES OF THE DOVER BOARD OF HEALTH - March 13, 2023

Held remotely via zoom - meeting recorded

Present:

Kay Petersen, Chair; Stephen Kruskall, John Quackenbush, Members; Jason Belmonte, Health Agent; Michael Angieri, Consultant

1. Meeting called to order 6:33 pm
2. John made a motion seconded by Steve to approve meeting minutes of February 6, 2023 as amended. The motion passed unanimously.

3. **1 Hunt Drive**

Jason gave an overview of the housing inspection he had performed at 1 Hunt Drive in response to a complaint by the tenants. During the inspection Jason had found several violations:

- screens were missing from some of the windows
- water damage was observed in the kitchen and living room
- evidence of cross metering for heat and electricity was found

Jason sent a Housing Order Letter to the owners, by certified mail, informing the owners of the violations with the stipulation that the violations were to be corrected within 30 days of receipt of the letter, after which Jason would conduct another housing inspection on the property.

The attorney for the property owner and the attorney for the tenants were in attendance at the meeting and agreed to work together to make sure that all violations are remedied and in compliance by the May 8th Board of Health meeting. The Board granted the additional time frame for repairs. Jason will follow up.

4. **Accessory Dwelling Unit**

The Board reviewed and discussed the Planning Board's proposed ADU regulations.

John made a motion seconded by Steve to propose the Planning Board revise Article 19 Section D subsection 3 to read as follows:

Board of Health Review. For any renovations or new construction related to an Attached ADU, the applicant shall obtain all required approvals from the Board of Health **consistent with ensuring compliance with state and town regulations regarding water and septic systems.**

Roll call vote on the motion:

Kay Petersen - aye; Stephen Kruskall - aye; John Quackenbush - aye. The motion passed unanimously.

5. Health Agent Report

- Wells:
 - 143 Dedham - flow test conducted
 - 88 Centre - new well installation

- Town House ventilation:

Jason reported that there are seven ventilation units currently operating in the Town House. All the units have been placed at the locations which were recommended by the engineers who had worked on the Town House Air Quality Assessment. Filters for the units are changed out annually and have been recently replaced.

- AED's:

Jason informed the Board of the following:

 - The order for the AEDs is in process
 - The shared services grant will be used to cover the cost
 - 35 five employees have signed up for the CPR/AED training
 - 4 classes will be held as there is a limit of 10 attendees per class

There was a discussion about also offering training to employees of town businesses. Once town employees complete their training, Jason will pursue the possibility of setting up classes for town businesses and their staff.

- Rabies Clinic:

The clinic has been confirmed for Saturday March 25, 2023 from 9:00-11:00 am at the Town Garage. The clinic has been heavily advertised and a banner will be placed at the Town House.

6. At 7:30 pm it was moved and seconded to adjourn the meeting. The motion was approved unanimously.

Documents and Exhibits Used During this Meeting:

Draft Meeting Minutes of February 6, 2023

Housing order letter - 1 Hunt Drive

2023 ATM Article re: ADUs