



Dover Technology Advisory Board

Minutes of Technology Advisory Board

Tuesday, May 4, 2021

Voting Members Present: Rui Huang, Greg Kahoun (Chair), Paul Smith, Gregg Wright

Non-Voting Members Present: Cam Hudson (Warrant Comm. Rep.), Robert Springett (BOS), Dave Sullivan (Town Project Manager)

Absent: Gerald Clarke (BOH), Chris Dwelley (Town Admin.), Myank Jain, Anthony Ritacco (D/S Regional)

- Meeting called to order at 8:08 am by Greg
- Minutes for the 4/6 meeting accepted
- Dave was delayed to join the meeting due to traffic so there was no status update of works in progress
- Greg discussed town administration's approach to manage GIS through consultancy (e.g., CAI) and planned to request budget for GIS
- Strategy, Goals, Roadmap
 - TAB discussed the system diagrams prepared by Rui. The diagrams capture how existing systems manage data and processes and may help identify areas for improvement. From the perspective of data management, TAB discussed various options to address system silos, data integration, format consistency and data integrity issues. The lack of land use data and the need for digitizing fillable forms were identified.
 - Due to time constraint, TAB briefly discussed the project backlog prepared by Cam and planned to continue to work on the backlog in the next meeting.
- The meeting was adjourned at 9:09am

Minutes prepared by Rui Huang