

MEETING MINUTES OF THE DOVER BOARD OF HEALTH - MAY 8, 2023

Held remotely via zoom - meeting recorded

Present: Kay Petersen, Chair; Stephen Kruskall, Member; Jason Belmonte, Health Agent

Absent: John Quackenbush, Member

1. Meeting called to order 6:34 pm
2. 1 Hunt Drive - Jason reported that he had spoken with the new attorney for the property owner regarding current efforts to remedy several housing violations. The water damage is being repaired, new screens have been ordered, and going forward the utilities will be paid by the landlord. The tenants and the owner still need to work out an agreement for past water and electricity usage charges. Jason stated that he will perform another housing inspection once all the work is completed to ensure the property is in compliance with the housing code.
3. 33 Pine - The project manager came before the Board to request a variance to allow him to start construction on the new house. The old well is to be abandoned. Jason informed the Board that state regulations require an approved water supply to be operational before a dwelling may be built. Kay made a motion seconded by Steve to require adequate water quantity and quality testing before the building permit is issued. The motion passed.
4. Steve made a motion seconded by Kay to approve the meeting minutes of April 3, 2023. The motion passed.
5. Kay made a motion seconded by Steve to approve the executive meeting minutes of December 8, 2022 and January 9, 2023. The motion passed.
6. Health Agent Report:
 - 143 Dedham St. - There was a discussion regarding the proposed septic system for a 20 stall barn and horse arena to be built. The proposed septic system is designed for 50 gallons per day per stall with an additional 10 gallons per day per rider. The Board has requested more information regarding how and why the flow rate was determined before it decides whether or not to approve the system.
 - Red Robin - Kay made a motion seconded by Steve to approve the Deed Covenant for Red Robin Pastures, for an operations and maintenance agreement for a Presby System and no garbage grinder installed in any of the units. The motion passed.

- Title V audit - Jason explained that we receive monthly notification from the Assessor on real estate transactions recorded at the Norfolk County Registry of Deeds. The listing is used to track Title 5 and water quality reports.
 - Ice Cream trucks - Jason notified the Board that he had recently received a call from someone interested in operating an ice cream truck in Dover.
 - Job posting - Jason will speak with the Interim Assistant Town Administrator/HR Director regarding a job posting for the 28 hour/week Board of Health Administrative Assistant position.
7. Kay updated the Board on the most recent shared services meeting:
- An advisory board with representation from each town is being formed
 - The advisory board will approve expenditures
 - A draft Memorandum of Understanding for Needham and the Charles River communities will be reviewed by Town Counsel then be approved by the BOS
 - The Charles River Public Health District received \$150,000 in FY23, \$282,000 has been awarded for FY24
8. At 8:38 pm it was moved and seconded to adjourn the meeting. The motion was approved unanimously.

Documents and Exhibits Used During this Meeting:

Draft Meeting Minutes of April 3, 2023

Draft Executive Meeting Minutes of December 8, 2022

Draft Executive Meeting Minutes of January 9, 2023

Draft Septic System plans dated 5/2/2023 for 143 Pine Street