

**DOVER CEMETERY COMMISSIONER'S MEETING
SEPTEMBER 19, 2023**

At 4:00 PM Chair Mariah Riess called the meeting to order with members Fred Sears and Carol Jackman in attendance.

Citizens' Comments – No citizens were in attendance.

1.1 Approval of Meeting Minutes

On a motion by Mariah Riess and seconded by Fred Sears, the minutes of August 29, 2023 were approved unanimously.

1.2 Deeds

Three deeds were presented for signing; one for Robert P. Springett and Cynthia A. Devall, 28 Francis Street, Dover; Lot 74, Block F, 4 grave, Lot \$1,600, Perpetual Care \$6,000, total cost \$7,600; Robert and Judy Davis, 920 Tamiami Trail, Venice, FL 34285 (prior address 4 Burnham Road, Dover); Lot 131, Block F, 2 grave at no cost as original lot has been taken over by tree roots; and Gretchen Albertini, 6 Cornell Road, Dover; 1 grave, Lot 79, Block F, Lot \$400, Perpetual Care \$1,500, total cost \$1,900.

1.3 Monument Applications

Two headstone applications were received; Paul Morris and Michael and Laura DeSimone. A letter was received from Joan Fitzgerald requesting a second headstone on the family lot as they are dividing an eight grave lot into two four grave lots. This was approved and she will be reminded she needs to make an application for the headstone. With regards to the two applications received they were approved as they conform to regulation size.

1.4 Meditation Garden

Mariah reported that she would be buying some Mums for the garden and the cost would come from the operating grounds budget.

1.5 Accounting Reports

It was noted that the report that was given for the meeting was not a monthly report showing expenses paid to date and budget balance remaining. Mariah offered to contact Kathy and let her know how important these reports are to us.

1.6 Solar light for Back Flagpole

Fred discussed the need for a light on the flag out back and he volunteered to look into it.

1.7 Tree Care

There is a Maple tree in the front section of the cemetery that needs to come down and Rusty needs to be sure that Kevin clears the work date with him because of funerals. Fred informed Mariah and Carol that Kevin, head of the DPW, is also now the Tree Warden. There is a need to have a lot of pruning and replacement of trees done in the cemetery. Fred also reported that there is a new Tree Committee that reports to the Planning Board.

1.8 DPW Update

Bob Tosi spoke with Fred and he agrees that Rusty should be on the same level as Mark, Park & Recreation head.

1.9 Cemetery Office Relocation

The office relocation is on hold presently.

1.10 Unanticipated Items

Rusty gave us a proposal for routine grounds maintenance at a cost of \$2,437.66, to be paid from Perpetual Care, and on a motion by Mariah, seconded by Fred, the motion was approved unanimously.

Renaming of the streets in the cemetery was presented and Fred volunteered to take them to the Planning Board.

Adjournment

At 5:10 pm Carol moved to adjourn, seconded by Mariah, unanimously approved.

Next meeting October 24, 2023 at 4:00 pm in the Selectmen's Room.