

Dover Board of Fire Engineers

October 2, 2023

4:30pm

Minutes

Meeting held in Dover Fire House

Board Members Present: Ford Spalding, Jim Dawley & Kate Canney (By Phone)
Officers Present: Chief Paul Luttazi
Others Attending: Inspector David Tiberi, Department Administrator Rich Tiberi & Peter Smith, Warrant Committee Also Attending: Phil Lando and his son Jacob Lando

Ford Spalding called the meeting to order at 4:30pm.

The Minutes of September 11, 2023, were approved by roll call vote.

The following Department vouchers were reviewed, approved by roll call vote, and signed after the question was answered related to the "Encumbrance" item. It was from the FY23 authorized account but paid in FY24.

Fire	\$10,703.77	Capital Budget Item / Radios
Fire	\$ 7,178.89	
Fire	\$ 40.96	
Fire:	\$ 6,023.38	Encumbrance from FY23 Budget
Ambulance	\$ 3,242.94	
Ambulance	\$ 3,629.58	Capital Budget Item / Chest Compression Device
Ambulance	\$ 343.07	

Officer's Report: 41 Fire Calls for the month, 294 for the Year /35 Ambulance calls for the month, 268 for the year. Both the Fire & Ambulance calls are ahead of last year's activity.

At the last Department meeting the **Manual and Guidelines for the Dover Fire Department** was distributed. Many members signed the receipt of the document approving it. Some have not. They have another two weeks to comply with the request for written comments and/or questions after which they must sign the receipt to remain on the Department. Chief Luttazi has met with Michael Blanchard, Town Administrator and the new HR Director to explain the process and they are also reviewing the document as they are new to Dover.

There was an excellent citizen turnout on Sunday September 24 for the Fire & Police Department Open House.

Chief Luttazi and others met with Bulldog for a pre-construction meeting for Engine One. They reviewed the construction document and discussed it in detail. There will be several follow-up meetings

over the course of the year prior to construction. Right now, the plan is to build it to current specs keeping an eye on the budget.

Capital Budget Chair, Barry Goldman has requested our Capital Budget as of this date with a Fire & Capital Budget meeting on October 16. The Budget is not ready, nor did we review it. We may do it at a special meeting within the next few weeks. Ford Spalding was asked to contact Barry Goldman also indicating that we are not able to meet on October 16 due to a previously scheduled Department meeting. It will have to be rescheduled.

Jacob Lando (Lives in Dover. Attends Roxbury Latin school. In the 7th grade) had a series of questions related to a civics lesson about the Fire Department. We all had an engaging conversation with him, and we very much appreciated the opportunity to talk with him. He then had a tour of the Department vehicles and equipment.

The meeting was adjourned at 5:25pm.

Our next meeting is November 6, 2023 @ 4:30pm in the Fire House.

Respectfully submitted.

Ford Spalding

Chair Board of Fire Engineers