



Board of Assessors'

Meeting Minutes

Thursday, October 5, 2023

Chairperson Caroline B. Akins called the meeting to order at 2:35 PM in the Assessors Office. Present were Board Members Charles W. Long and Robert G. Cocks, Jr., and Town Assessor Amy Gow.

1. Regular Business

- Meeting minutes from September 14, 2023 were reviewed and unanimously approved.
- Departmental Expenditures September 15, 2023 through October 5, 2023 were reviewed.

2. Warrants

Warrant for 2023 Motor Vehicle Excise taxes, Commitment No. 5 was reviewed and endorsed.

3. Chapter 61 Forestry Management Plan

After reviewing the Forestry Management Plan for Parcel 13-8-0, the Board endorsed the Certificate for Chapter 61/61A Forest Lands.

4. Chapter Land Approvals – Chapter 61B

By unanimous vote, FY2025 application for classification under provisions of Chapter 61B of the Massachusetts General Laws was approved for the following property:

95 Farm Street (15-2-0, 15-1-B)	10.225 acres
20 Pegan Lane (10-30-0)	5.550 acres
84 Strawberry Hill Street (13-9-0)	38.420 acres
Centre Street (21-51-0, 21-55-0)	40.140 acres

5. Town Assessor Updates

- After reviewing the memo from Michael Blanchard, Town Administrator regarding the Board of Selectmen's Roles and Responsibilities, the Board decided to take no action.
- Updated the Board on the Certification status.
- After Chairman, Ms. Akins updated the Board on her Meeting with Michael Blanchard, Amy updated the Board on her meeting with Robin Tusino, Human Resources Director and outlined the procedure and steps needed to change the Assessor Clerk position title and pay grade.

6. Board of Assessor Updates

The Board discussed recent large sales on Farm Street and Centre Street.

7. Next Meeting

- The next meeting is scheduled for Thursday, November 2, 2023 at 5:45PM.

At 3:25 PM, it was moved by Mr. Long and seconded by Ms. Akins to adjourn the meeting. With three members voting, the motion was approved 3-0.

Documents and Exhibits Used During this Meeting:

- Meeting Minutes of September 14, 2023
- Departmental Expenditures from September 15, 2023 through October 5, 2023
- 2023 Motor Vehicle Commitment #5 Warrant
- Forestry Management Plan & Certificate for Chapter 61/61A Forest Lands, Parcel 13-8-0
- Chapter Land 61B Applications
 - 95 Farm Street (15-2-0, 15-1-B)
 - 20 Pegan Lane (10-30-0)
 - 84 Strawberry Hill Street (13-9-0)
 - Centre Street (21-51-0, 21-55-0)
- Memo: Board of Selectmen's Roles and Responsibilities