

TOWN OF DOVER

www.doverma.org

Warrant Committee Report and Recommendations

for the

ANNUAL TOWN MEETING

Monday, May 2, 2011

7:00 PM

Dover-Sherborn Regional School
Alan Mudge Auditorium
and

TOWN ELECTIONS

Monday, May 16, 2011

7:00 AM - 8:00 PM

Dover Town House



Please bring this booklet with you to the Town Meeting

THIS PAGE INTENTIONALLY LEFT BLANK

Excerpted from the Town Bylaws

WARRANT COMMITTEE

4-26. There shall be a nine-member Warrant Committee appointed by the Moderator on a rotating basis with three members appointed each year for three-year terms. A vacancy resulting from the resignation of a member shall be filled by majority vote of the remaining members. No member shall serve in any Town office or committee except as a representative of the Warrant Committee.

4-27. The Warrant Committee shall consider and investigate the various articles in the warrants for all Town Meetings. It shall be the duty of the Board of Selectmen, immediately after signing any Town Meeting warrant, to transmit a copy of the same to each member of the Warrant Committee. It shall be the duty of the Town officers and the committees to furnish the Warrant Committee with all information requested by the Warrant Committee relative to the matters considered by it.

**THE REPORTS AND RECOMMENDATIONS CONTAINED
HEREIN ARE FOR YOUR GUIDANCE AND COUNSEL.**

**PLEASE READ THE REPORT AND BE SURE TO RETAIN THIS
COPY AND BRING IT TO THE TOWN MEETING**

May 2, 2011

**YOU MAY ALSO FIND IT HELPFUL TO BRING THE 2010
ANNUAL REPORT TO THE MEETING**

TOWN OF DOVER
REPORT OF THE WARRANT COMMITTEE
MONDAY, MAY 2, 2011

The Warrant Committee is pleased to present its recommendations to Dover's citizens in preparation for the 2011 Annual Town Meeting. The decisions reached at Town Meeting will determine the level of funding for all Town services as well as expenditures for capital budget requests and the outcome of a variety of important special articles. The Warrant Committee, which is the Town's finance committee, was established under M. G. L. c.39, §16.

In the fall of 2010, we began the Fiscal Year 2012 budget process by providing budget guidelines to all Town Committees and Departments. The budget guidelines requested that each Town department, committee, and board prepare one version of its budget as a level service budget only. During the review process, we evaluated these budgets with consideration given to the projected revenues and the needs of the community. Our goal is to bring to Town Meeting a budget that reflects the demands of the citizens, considers the impact of decreased revenues, and demonstrates fiscal accountability. With the help of the Town's commissions, departments, boards, and committees, we were able to accomplish our goal. We are truly grateful for their assistance.

FINANCIAL OVERVIEWS

After a thorough review of FY12 budget requests, the Warrant Committee is pleased to present to the Town a budget that is balanced and does not require an operating override. Overall the operating budget was increased by \$526,624 which represents a 1.81% increase over the approved FY11 budget. Coupled with the utilization of Free Cash of \$1,325,002 (assuming no changes to budgets after the Blue Book goes to press), this budget maintains Town services without a Proposition 2½ override.

When we considered the amount of Free Cash that could be prudently used, we excluded the Special Education "Circuit Breaker" reimbursement from the State of an estimated \$263,702, which will be returned to the Town from the local schools and closed out to Free Cash at the end of the fiscal year. It has been the Town's practice to fund the local school budget in its

entirety, rather than rely on a correct estimate of the State's Circuit Breaker reimbursement, which has declined from 75% to 40% of the net request in recent years. This practice effectively overstates the amount of Free Cash required to fund the budget shortfall by the amount of the reimbursement, but protects the school budget from lapses in the State's generosity.

Free Cash was certified by the Commonwealth at \$4,433,983 as of July 1, 2010, or \$630,792 higher than the \$3,803,191 that had been certified as of July 1, 2009. At the May 2010 Town Meeting, \$1,605,189 of Free Cash was used to offset the difference between estimated revenues and budgeted expenses. One of the decisions voters will make at Town Meeting will be the use of Free Cash in order to fund a portion of the FY12 budget. Our recommendations for the use of Free Cash are provided under Article 20.

It is the opinion of the Warrant Committee that the Town should use some amount of Free Cash to make up the difference between estimated revenues and budgeted expenses. However, we caution the Town that our ability to use Free Cash to satisfy this gap may not be an option in future years.

The Town's Operating Budget has increased 24% over the past five fiscal years, from an appropriation of \$23,481,535 for FY06 to an appropriation of \$29,163,987 for FY11. During this same period, the total budget including capital items and special articles increased 21% from \$24,882,912 for FY06 to \$30,049,904 for FY11. Meanwhile, revenues generated through property taxes grew 14%, from \$20,857,285 to \$23,836,344 (projected). Total revenue from all sources increased 18%, from \$24,882,912 to \$29,274,757 (projected). Over the past several years, the growth in the Operating Budget has been largely the result of increases in insurance, pensions, utilities, education costs, and the continued growth in other budget expenses. Total school operating costs for the Dover (Chickering) School, Dover's statutory share of the Regional Schools, and Minuteman Vocational comprise 60% of the Town's FY11 Operating Budget.

In FY04, FY05, and FY06, the Town passed three separate general overrides totaling \$1,900,000 to balance the budget. These three overrides permanently increased the Town's tax base. For the last several years, the Town has experienced a leveling in revenues generated by new growth

along with a decrease in local receipts. The cost of the operating budget, coupled with the costs of special Warrant Articles and capital budget expenditures, is exceeding the tax levy. The gap has been filled by using a prudent amount of Free Cash. Accordingly, the Town's ability to manage the increase in operating expenses is imperative in balancing the fiscal budget. With increases in energy and employee healthcare costs, keeping Town operating expense percent increases in low single digits year over year is becoming more challenging. Potentially, in future years, in order to maintain the quality of services which the taxpayers have overwhelmingly supported, even a modest increase in the Operating Budget may result in some degree of general operating override.

OPERATING BUDGET

The Article 4 Omnibus Budget for the Town has grown to \$29,690,611 up 1.8% compared with FY11. This increase, in conjunction with the 3.4% increase recommended at last year's Town Meeting, reflects a continuing commitment on the part of all Town departments to review carefully, and in detail, the needs of each department. During the fall of 2010 and the winter of 2011, the Warrant Committee met with most Town departments to review each budget. In providing guidelines to the Town departments, the Warrant Committee again recommended maintaining level service budgets and cautioned that any new services, which result in an increase in operating costs, must be soundly justified. The Warrant Committee also issued energy related usage and uniform price guidelines to Town departments to ensure consistent energy pricing across all the budgets.

In the fall of 2010, the Warrant Committee, the Board of Selectmen, and the Personnel Board met and agreed on the cost-of-living increase of 2.3% for non-contract personnel. The figures printed in Article 4 of this Blue Book are based upon this recommended increase.

Warrant Committee's discretion to control budgetary growth is significantly limited in certain areas by the existence of uncontrollable costs (insurance and fuel costs, primarily), plus contractual and statutory obligations. The Warrant Committee thanks each of the Town's commissions, departments and boards for its cooperation during the budget process.

CAPITAL BUDGET

For FY12 the Capital Budget Committee has recommended for approval at Town Meeting capital requests totaling \$291,783 from six different Town Departments. The Warrant Committee has agreed with the recommendations by the Capital Budget Committee. The comments regarding the Warrant Committee's recommendations for each of the items submitted for approval by the Capital Budget Committee are included in Article 5.

SPECIAL ARTICLES

This year's Warrant contains 22 articles. In addition to the Operating Budget (Article 4) and the Capital Budget (Article 5) there are five with associated dollar costs. These include recurring articles (unemployment fund, accumulated police sick leave, and the Reserve Fund) and special articles (Caryl House repairs and Dedham St. sidewalk). The Warrant Committee evaluated and voted on all these articles, and our recommendation and an explanation of our position are included for each.

RECOMMENDATION

Given the recommended increases in the Operating Budget, plus proposed capital and other necessary expenditures outlined in the table of Revenue Sources and Expenditures, the Warrant Committee is recommending the use of \$1,325,002 of Free Cash to fund the estimated revenue/expense gap. This maintains our Free Cash position at levels recommended by the Massachusetts Association of Town Finance Committees. The Warrant Committee endorses this approach as prudent, and feels that it will allow the Town to offset deficits in future years, to continue to preserve its strong bond rating, and to preserve the financial flexibility necessary to continue to provide quality services. In addition, the proposed use of Free Cash will allow all Town committees, commissions, boards, and departments to continue providing the quality of services in which our citizens take great pride and which is the envy of many of our neighboring communities.

Finally, the Blue Book contains recommendations only. Your vote on each of the articles contained herein is critical and will help to chart the future course

of the Town. We hope you will attend the Town Meeting on May 2, 2011 at 7:00 PM at the Dover-Sherborn Regional High School, Alan Mudge Auditorium to cast your vote on these measures. We urge you to vote in the Town Elections, which are scheduled for Monday, May 16, 2011 in the Dover Town House.

Respectfully submitted,

Peter Smith, Chair
David Melville, Vice Chair
Richard Forté, Secretary
Maureen Arkle
Kate Bush
David Stapleton
James Stuart
Andrew Waugh
Jane Wemyss

TAX RATE

Responsibility for setting the tax rate rests with the Board of Assessors. By updating the present valuation of the Town with predicted growth estimates, and assuming that all appropriations are approved as recommended, the Board expects that the FY 2012 tax rate will increase from the current rate of \$11.70 per thousand of assessed valuation to approximately \$12.10 – a 3.4% increase.

REVENUE SOURCES AND EXPENDITURES

	Recap FY10	Recap FY11	Projected FY12	%Change FY11/12
Revenue Sources				
Tax Levy	\$22,849,618	\$23,836,519	\$24,723,243	3.72%
Debt Service Exclusions				
Dover	956,889	1,123,028	1,073,400	(4.42%)
Regional School	824,190	749,519	722,790	(3.57%)
New Growth	405,352	283,718	200,000	(29.51%)
Free Cash	1,495,166	1,605,189	1,325,002	(17.46%)
State Aid (Receipts)	925,559	841,364	832,374 (a)	(1.07%)
SBA Reimbursements	786,240 (b)	577,556 (c)	577,556 (c)	0.00%
Local Receipts	1,729,300	1,720,600	1,700,000	(1.20%)
Overlay Surplus	80,000	50,000	50,000	0.00%
Other	1,870,608	189,267	10,400	(94.51%)
Capital Exclusion Override	0	0	0	0.00%
Total Revenue	\$31,922,922	\$30,976,760	\$31,214,765	0.77%
Expenditures				
Article 4	28,281,221	29,163,987	29,690,611	1.81%
Additions to Overlay	260,147	252,336	260,000	3.04%
Article 5	390,183	313,800	291,783	(7.02%)
Special Articles	143,250	162,900	13.72%	
Special Articles - Other	2,086,908	178,867	0	(100.00%)
Reserve Fund	200,000	250,000	250,000	0.00%
State Charges	270,715	272,954	288,215 (a)	5.59%
Recap Appropriations	21,441	46,806	46,256	(1.18%)
Prior Year Snow & Ice Deficit	400,758	148,257	225,000	51.76%
Total Expenditures	\$31,911,373	\$30,770,257	\$31,214,765	1.44%
Excess Levy Capacity	\$11,549	\$206,503	\$0	

(a) State Aid & Charges estimates based upon Govenors proposal (House1) January 26, 2011

b) SBA Reimbursement for Chickering

(c) SBA Reimbursement for Chickering after Final Audit

ESTIMATED LOCAL RECEIPTS FOR FY 2011

Motor Vehicle Excise	\$998,000
Other Excise	500
Penalties and Interest on Taxes	55,000
Other Charges for Services - Police, Fire, Ambulance	70,000
Fees	28,000
Rentals	285,000
Departmental Revenue - Library	3,500
Departmental Revenue - Cemeteries	15,000
Other Departmental Revenue	50,000
Licenses and Permits	155,000
Court Fines	5,500
Investment Income	26,000
Miscellaneous Non-Recurring	8,500
	<hr/>
	\$1,700,000
	<hr/>

SCHOOL AID RECEIPTS

	FY11	FY12	Change
Chickering School Chapter 70	\$ 598,324	\$ 601,536	\$ 3,212
Local School Lunch	2,187	3,112	925
Dover Share of Regional Chapter 70	738,218	725,595	(12,623)
Dover Share of Regional Transportation	156,160	135,392	(20,768)
	<hr/>	<hr/>	<hr/>
Total	\$ 1,494,888	\$ 1,465,634	\$ (29,254)
	<hr/>	<hr/>	<hr/>

THE CHERRY SHEET, named for the color of paper once used, is issued annually by the Department of Revenue. It provides an estimate of assessments levied upon the town for its share of the costs of running various state and county agencies. The town also receives a local aid allocation of funds distributed from the state budget.

It is difficult to compare Cherry Sheets year by year as the categories often change, are eliminated or consolidated. As we go to press, the final Cherry Sheet for FY 2012 has not been issued.

RECEIPTS	FY09	FY10	FY11
Schools			
Chapter 70	\$648,415	\$635,447	\$598,324
Transportation Programs	0	0	0
Education – Direct Grants			
Racial Equality	0	0	0
School Lunch	2,461	2,764	2,187
Unrestricted General Government Aid *	239,412	169,484	162,705
Highway	0	0	0
Police Career Incentive	74,433	15,175	7,079
Exemptions - Cls. 22, 37A & 17D	11,991	14,484	13,835
Exemptions - Cl. 41C	1,506	**	**
State Owned Land	87,629	78,942	48,370
Library - Direct Grants	11,843	9,431	8,864
	\$1,077,690	\$925,727	\$841,364
ASSESSMENTS			
County Tax	\$99,815	\$99,940	\$102,444
Mosquito Control	50,743	49,761	49,394
Air Pollution	3,080	3,002	3,074
Metro. Area Planning Council	1,653	1,670	1,702
RMV Non-Renewal Surcharge	1,420	1,140	1,220
MBTA	113,687	115,202	115,120
	\$270,398	\$270,715	\$272,954
NET CHERRY SHEET AID	\$807,292	\$655,012	\$568,410

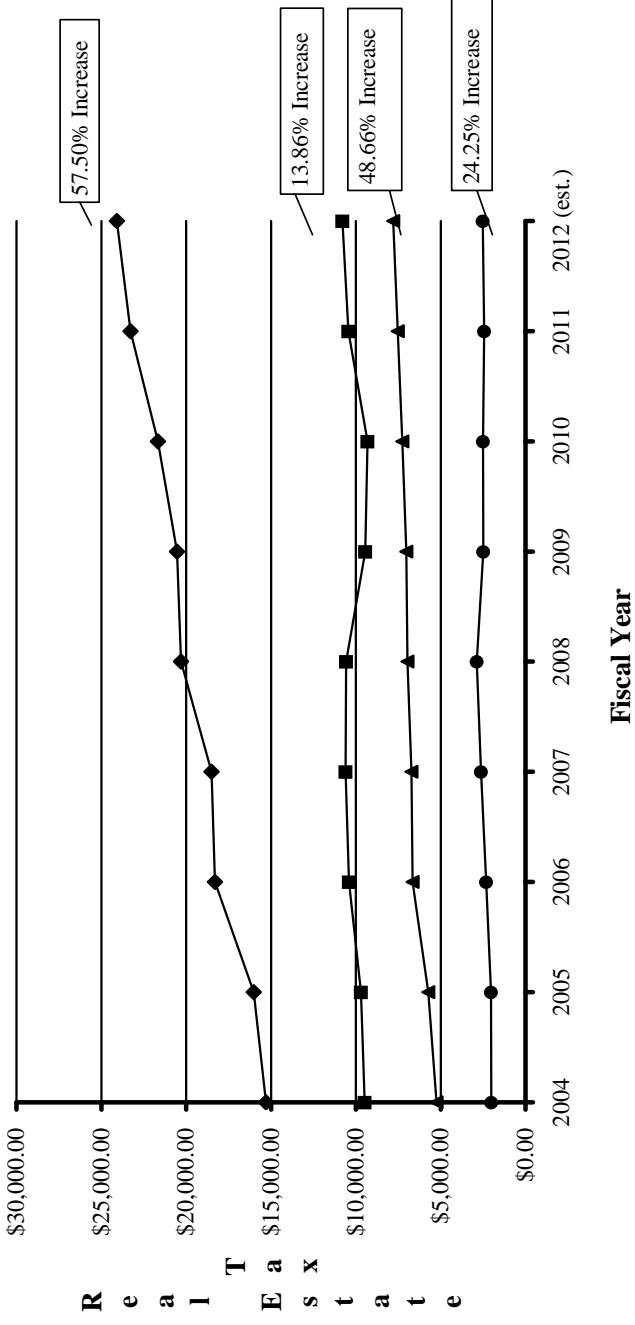
* Formerly known as Lottery Aid

** Combined with other Exemption Categories

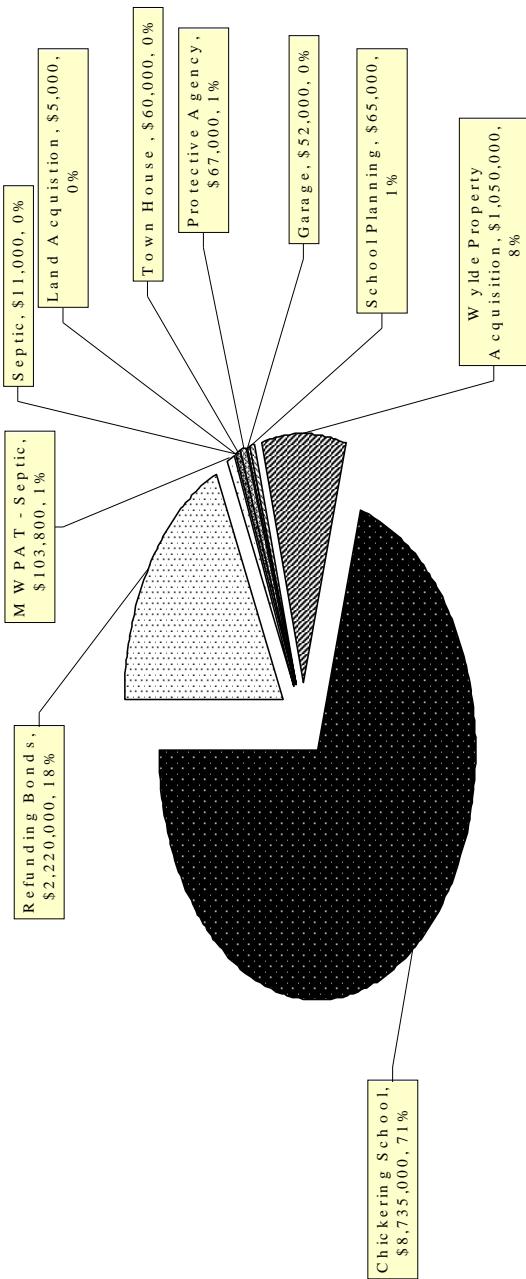
DOVER SCHOOL DATA SUMMARY

	Local	Region Certified			Total
		Dover	Sherborn		
Enrollment	549	609	532		1141
% of Enrollment	100%	53%	47%		100%
Gross Budget	\$8,246,055	N/A	N/A		20,561,947
Less Capital Cost	N/A	N/A	N/A		\$1,320,406
Operating Budget	\$8,246,055	N/A	N/A		\$19,241,541
Less State Aid & Other Revenues	N/A	N/A	N/A		\$2,445,328
Net Operating Budget	\$8,246,055	\$9,052,813	\$7,743,400		\$16,796,213
Raised by Taxation	\$8,246,055	\$9,052,813	\$7,743,400		\$16,796,213
FY11Debt Payment	N/A	\$722,790	\$597,616		\$1,320,406
Assessment	N/A	\$9,775,603	\$8,341,016		\$18,116,619
Total Assessment per Pupil	\$15,020	\$16,052	\$15,679		\$15,878

Tax History for Four Sample Residential Properties



OUTSTANDING DEBT BY PURPOSE AS OF 07/01/11



BONDS AND STATE HOUSE NOTES

SCHEDULE OF PAYMENTS - OUTSTANDING PRINCIPAL

Long-term Debt

Fiscal Year	Principal	Interest	TOTALS	Outstanding Principal *
2010	\$1,165,400	\$588,126	\$1,753,526	\$13,534,200
2011	\$1,165,400	\$545,584	\$1,710,984	\$12,368,800
2012	\$1,160,400	\$500,956	\$1,661,356	\$11,208,399
2013	\$1,160,400	\$456,206	\$1,616,606	\$10,047,999
2014	\$1,160,400	\$411,431	\$1,571,831	\$8,887,599
2015	\$1,160,400	\$366,507	\$1,526,907	\$7,727,198
2016	\$1,150,400	\$321,394	\$1,471,794	\$6,576,798

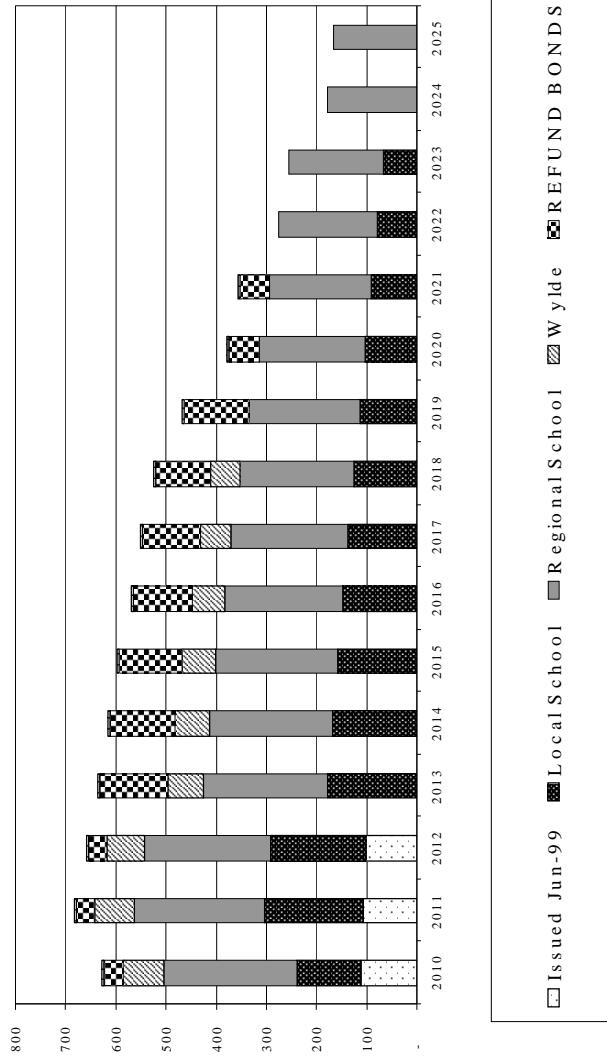
Authorized & unissued debt as of 06-30-10

Elderly Housing	\$250,000
<hr/>	
Total	\$250,000
<hr/>	

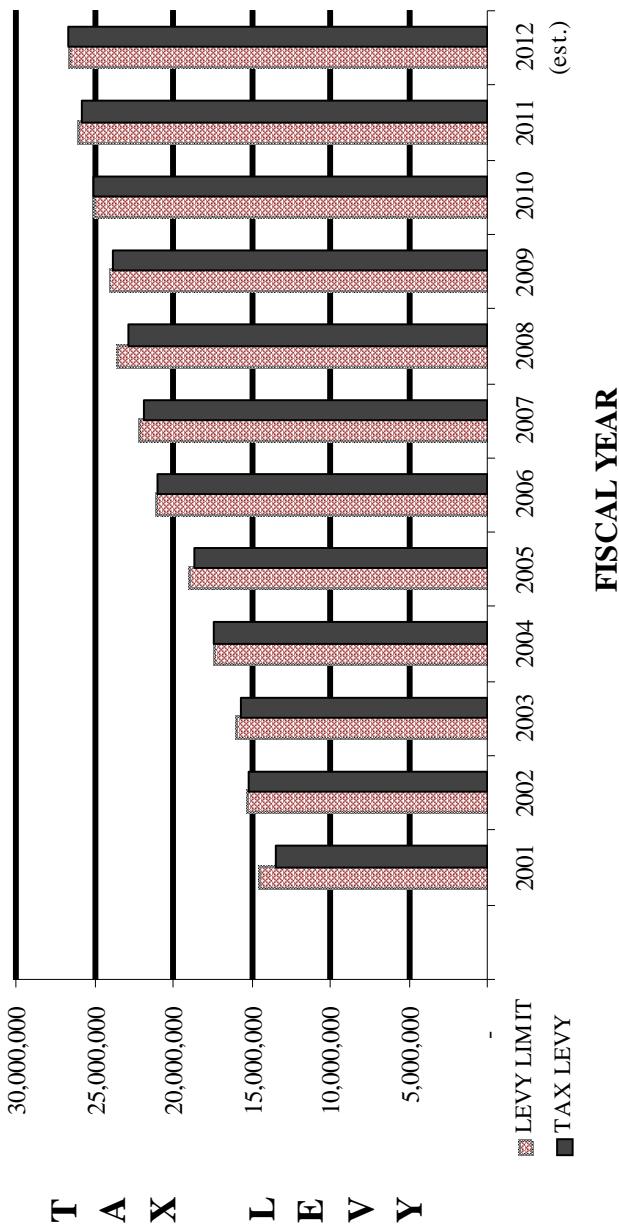
LONG TERM OUTSTANDING DEBT

BY PURPOSE AS OF 06/30/11	Matures	Amount	% of total
Chickering School	2023	\$8,735,000	70.62%
MWPAT - Septic	2018	\$103,800	0.84%
Septic	2019	\$11,000	0.09%
Land Acquisition	2019	\$5,000	0.04%
Town House	2019	\$60,000	0.49%
Protective Agency	2019	\$67,000	0.54%
Garage	2019	\$52,000	0.42%
School Planning	2019	\$65,000	0.53%
Wylde Property Acquisition	2021	\$1,050,000	8.49%
Refunding Bonds	2021	\$2,220,000	17.95%
<hr/>			
<i>Total</i>		<i>\$12,368,800</i>	<i>100.00%</i>
<hr/>			

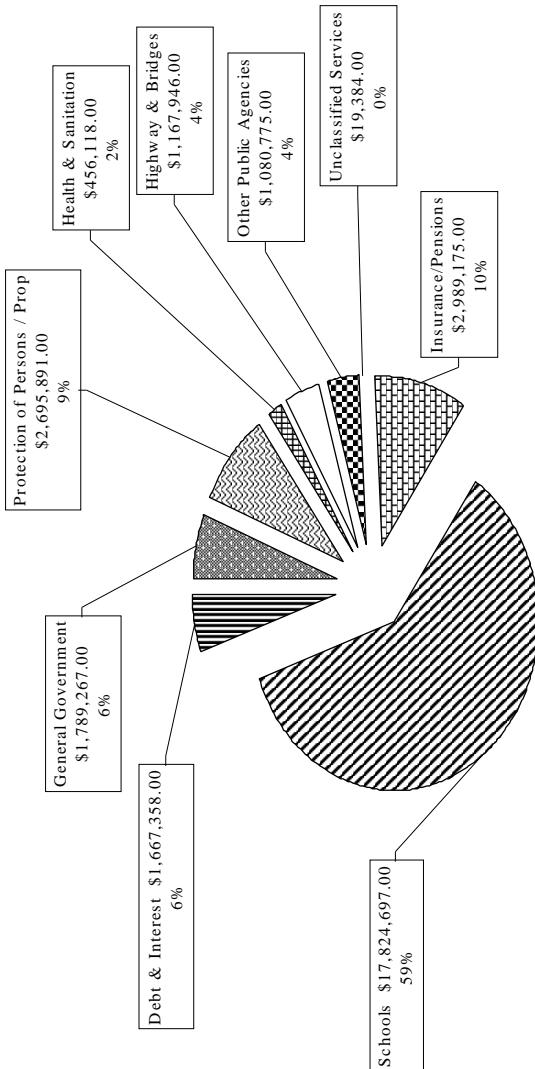
Tax Impact of Debt Service on a \$825,100 Property



Town of Dover Levy Capacity



FY 2012 APPROPRIATION BY PURPOSE



CAPITAL BUDGET COMMITTEE

The Capital Budget Committee's annual responsibility is to "prepare a capital budget program for use by the Warrant Committee, the voters, and other Town boards and officials."

The Committee prepared its FY12 capital budget recommendation during the fall of 2010 and winter of 2011. In addition, the Committee requested from each department a five-year capital budget outlook.

In March 2011, the Committee approved recommended expenditures totaling \$291,783, a decrease of 5% over FY11. Not included in this number is Article 14.

The following table lists the requests received from Town boards and departments. Shown for FY12 only are the Capital Budget Committee's recommendations, in addition to a description and dollar amount for each request. The projected capital budget items for FY13 through 16 also appear. The Capital Budget recommendation for Articles 14 and 16 are shown at the end of those articles.

The Capital Budget Committee wishes to thank all the Town boards and departments for their cooperation in submitting timely budget requests, supplying additional information as requested, meeting with Committee members at review sessions, and revising their requests when necessary.

Respectfully submitted,

Sharon Grant, Chair

Peter Mitchell, Member-at-large

Mike Aceti, Member-at-large

Carol Lisbon, Board of Selectmen

Mark Sarro, Long Range Planning Committee

Dave Stapleton, Warrant Committee

David Melville, Warrant Committee

CAPITAL BUDGET COMMITTEE

Department	FY12 Requested	FY12 Recommended	FY13	FY14	FY15	FY16
<i>Animal Control</i>						
Control Vehicle						\$45,000
<i>Cemetery</i>						
John Deere X725 Tractor				\$16,000		
John Deere XUV625 Utility Vehicle					19,000	
<i>Fire Department/Ambulance</i>						
Turn Out Gear	\$45,000			45,000		
Ladder Truck				940,000		
Squid 2 Vehicle					170,000	
SCBA Bottles					10,300	
Radio Equipment						\$28,000
Turn Out Gear						
Ambulance IT Equipment ePCR					6,000	
Ambulance Radio Equipment						7,800
<i>Highway Department</i>						
One slide in sander (H-4)	19,000			19,000		
One 1-Ton Dump Truck w/plow (H-6)					50,000	
One container for glass (Transfer Station)					8,000	
Street Sweeper (H-9)						130,000
One 1-Ton Dump Truck w/plow (H-16)						50,000
Fuel Depot tanks, pumps, etc.						120,000

Department	FY12 Requested	FY12 Recommended	FY13	FY14	FY15	FY16
Sidewalk plow, sander, brush machine (H-23)					120,000	
10-wheel dump truck w/plow (H-15)					165,000	
6-wheel dump truck w/plow (H-3)					120,000	
<i>Library</i>						
Staff Work Room	9,550	9,550	30,000	7,000		
Two Public Service Desks/Circulation Desks						
Technology Upgrades						
<i>Park & Recreation</i>						
Cary Park Reconfiguration	25,000	25,000	3,000,000			
Girls Softball Field Reconfiguration						
Small tractor/mower			20,000	20,000		
Repaint Cary Park Tennis Courts			30,000	30,000		
Large tractor/mower					35,000	
Department pickup truck						31,000
Large tractor/mower						
<i>Police Department</i>						
Patrol Vehicle(s)	65,500	65,500	66,800	34,100	69,800	35,000
Repeater/Comptator	20,000	20,000				
Radio Receiver at D-S High School			30,000			
Dress Uniforms				16,000		
Mobile Message Board					17.500	

Department	FY12 Requested	FY12 Recommended	FY13	FY14	FY15	FY16
School Committee (Chickering)						
Annual 20% Desktop/33% Laptop Hardware Replacement	49,850	49,850	49,850	49,850	49,850	49,850
Wireless Master Clock System	10,783	10,783	39,600	39,600	50,000	7,500
Server Virtualization					7,500	7,500
New Phone System					20,000	20,000
Exterior Cedar Siding Prev. Maint.	7,500	7,500				
Major Interior Painting						
Exterior Metal Trim Painting						
Library Carpet Replacement						18,000
Selectmen						
Library: Replace Upper Level Carpeting					30,000	
Library: Paint Interior					9,000	
Town House: Copier					18,000	
Building Maintenance Truck						
Whiting Road Facility: Replace Overhead Doors, One Side Door, and All Windows					16,000	600,000
Town House: Reroofing						
Police Station: Holding Cell Retrofit & Booking Area						20,000
Protective Agencies Building Dispatch						
Reconfiguration Construction						400,000
Library: Reroof Flat roof						60,000

Department	FY12 Requested	FY12 Recommended	FY13	FY14	FY15	FY16
Library: Replace Children's Area Carpeting					10,000	
Town House: Paint clock tower/cupola				30,000		
Town house: Paint gutter fascias					15,000	
Cary Community Center: Boiler Plants					450,000	
Protective Agencies Building: Paint Apparatus						
Ceiling					6,500	
Total	291,783	291,783	4,386,150	1,778,750	636,950	774,850
Large items (> \$100,000)			(3,940,000)	(1,420,000)	(285,000)	(570,000)
Net total (Article 5)	\$291,783	\$291,783	\$446,150	\$358,750	\$351,950	\$204,850

Article 1. (Selectmen) To hear and act on the various reports of the various committees:

- (a) As contained in the printed 2010 Annual Report; and
- (b) Any other reports submitted to the voters by the Town Committees.

THE WARRANT COMMITTEE RECOMMENDS THAT THE VARIOUS REPORTS BE CALLED OVER BY THE CLERK SO THAT ANY VOTER WHO DESIRES TO OBJECT TO ANY OF THE REPORTS MAY SO SIGNIFY.

THE WARRANT COMMITTEE FURTHER RECOMMENDS THAT IF THERE ARE NOT OBJECTIONS THE REPORTS AS PRINTED IN THE TOWN REPORT AND IN THIS BLUE BOOK BE ACCEPTED AND PLACED ON FILE.

Article 2. (Assessors) To see if the Town will vote to accept the provisions of Chapter 73, Section 4, of the Acts of 1986 as amended by Chapter 126 of the Acts of 1988, in order to allow an additional real estate tax exemption of up to 100 percent in Fiscal Year 2011 for those who qualify for an exemption under Chapter 59, Section 5, Clauses 17D, 22, 22A, 22B, 22C, 22D, 22E, 37A, or 41C of the Massachusetts General Laws; or take any other action relative thereto.

This Article will allow an additional real estate tax exemption for those disabled veterans, blind, and elderly people who meet certain qualifications.

THE WARRANT COMMITTEE RECOMMENDS THAT THIS ARTICLE BE APPROVED.

Article 3. (Selectmen) To see if the Town will set the salaries for its elected officials for the ensuing fiscal year; or take any other action relative thereto

	FY09	FY10	FY11	FY12(R)
1. Board of Selectmen				
a. Chairman	\$200	\$200	\$200	\$200
b. Clerk	150	150	150	150
c. Other Member	100	100	100	100
2. Assessors				
a. Chairman	400	400	400	400
b. Other Members (each)	350	350	350	350
3. Town Clerk	52,555	55,232	56,283	57,582
4. Planning Board				
a. Chairman	100	100	100	100
b. Other Members (each)	50	50	50	50
5. Constables (3) (each)	150	150	150	150
6. Board of Health				
a. Chairman	150	150	150	150
b. Other Members (each)	100	100	100	100

(R) = Recommended

THE WARRANT COMMITTEE RECOMMENDS THAT THE SALARIES SHOWN AS FY12 (R) BE ADOPTED.

Article 4. (Selectmen) To see what sum the Town will raise and appropriate for salaries and expenditures by departments, officers, boards, and committees of the Town for the ensuing fiscal year; to determine whether the money shall be included in the tax levy, transferred from available funds, or provided by any combination of these methods; or take any other action relative thereto.

ARTICLE 4

DEPARTMENT	EXPENDED	FY 2009	FY 2010	FY 2011	FY 2012	FY11/FY12	
						% CHANGE	\$ Variance
GENERAL GOVERNMENT							
301 MODERATOR	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
131 WARRANT COMMITTEE	4,655.00	4,993.48	4,795.83	4,990.00	4,976.00	(0.28%)	-14.00
122 SELECTMEN							
SALARIES	188,716.00	213,370.45	234,324.20	244,555.00	253,416.00	3.62%	8,861.00
EXPENSES	26,730.00	18,585.77	24,336.74	31,081.00	37,981.00	22.20%	6,900.00
TOTAL	215,446.00	231,956.22	258,660.94	275,636.00	291,397.00	5.72%	15,761.00
192 TOWN HOUSE EXPENSES	59,373.00	37,165.07	39,904.36	57,989.00	56,489.00	(2.59%)	-1,500.00
191 WHITING ROAD	0.00	0.00	0.00	2,300.00	2,829.00	100.00%	529.00
193 CARYL COMMUNITY CENTER	0.00	0.00	0.00	83,822.00	84,738.00	100.00%	916.00
199 BUILDING MAINTENANCE							
SALARIES	153,633.00	154,416.10	164,929.91	175,966.00	181,252.00	3.00%	5,286.00
EXPENSES	78,600.00	80,632.96	102,712.71	88,900.00	94,900.00	6.75%	6,000.00
TOTAL	232,233.00	235,049.06	267,642.62	264,866.00	276,152.00	4.26%	11,286.00
129 COPY/POSTAGE	28,970.00	24,574.73	23,685.01	30,263.00	30,886.00	2.06%	623.00
151 LAW	180,000.00	134,814.51	105,401.46	180,000.00	180,000.00	0.00%	0.00

DEPARTMENT	FY 2008		FY 2009		FY 2010		FY 2011		FY 2012		FY11/FY12 % CHANGE	\$ Variance
	EXPENDED	EXPENDED	EXPENDED	EXPENDED	APPROVED	APPROVED	REQUESTED	REQUESTED	APPROVED	APPROVED		
135 TOWN ACCOUNTANT												
SALARIES	117,668.00	121,504.91	80,121.75	125,920.00	139,662.00	10.91%	139,662.00	10.91%	139,662.00	139,662.00	0.00%	0.00
EXPENSES	24,980.00	24,814.83	42,799.86	27,800.00	27,800.00	0.00%	27,800.00	0.00%	27,800.00	27,800.00	0.00%	0.00
TOTAL	142,648.00	146,319.74	122,921.61	153,720.00	167,462.00	8.94%	167,462.00	8.94%	167,462.00	167,462.00	8.94%	13,742.00
141 ASSESSOR												
SALARIES	109,187.00	114,790.88	116,515.31	124,857.00	121,391.00	(2.78%)	121,391.00	(2.78%)	121,391.00	121,391.00	0.00%	-3,466.00
EXPENSES	26,275.00	18,796.01	28,829.24	27,025.00	27,025.00	0.00%	27,025.00	0.00%	27,025.00	27,025.00	0.00%	0.00
TOTAL	135,462.00	135,586.89	145,344.55	151,882.00	148,416.00	(2.28%)	148,416.00	(2.28%)	148,416.00	148,416.00	(2.28%)	-3,466.00
145 TREASURER/COLLECTOR												
SALARIES	143,403.00	125,844.93	139,734.40	148,081.00	155,886.00	5.27%	155,886.00	5.27%	155,886.00	155,886.00	3.64%	7,805.00
EXPENSES	27,566.00	26,891.07	24,862.11	30,570.00	31,684.00	3.64%	31,684.00	3.64%	31,684.00	31,684.00	1.14%	1,114.00
TOTAL	170,969.00	152,736.00	164,596.51	178,651.00	187,570.00	4.99%	187,570.00	4.99%	187,570.00	187,570.00	4.99%	8,919.00
155 DATA PROCESSING												
SALARIES	36,376.00	38,933.38	41,655.60	43,611.00	45,840.00	5.11%	45,840.00	5.11%	45,840.00	45,840.00	2.229.00	2,229.00
EXPENSES	52,243.00	30,913.26	44,800.89	61,187.00	61,232.00	0.07%	61,232.00	0.07%	61,232.00	61,232.00	0.07%	45.00
TOTAL	88,619.00	69,846.64	86,456.49	104,798.00	107,072.00	2.17%	107,072.00	2.17%	107,072.00	107,072.00	2.17%	2,274.00
161 TOWN CLERK												
SALARIES	52,207.00	54,483.84	56,632.82	57,723.00	59,062.00	2.32%	59,062.00	2.32%	59,062.00	59,062.00	2.32%	1,339.00
EXPENSES	9,390.00	7,926.59	10,433.61	10,470.00	10,720.00	2.39%	10,720.00	2.39%	10,720.00	10,720.00	2.39%	250.00
TOTAL	61,597.00	62,410.43	67,066.43	68,193.00	69,782.00	2.33%	69,782.00	2.33%	69,782.00	69,782.00	2.33%	1,589.00

DEPARTMENT	FY 2008 EXPENDED	FY 2009 EXPENDED	FY 2010 EXPENDED	FY 2011 APPROVED	FY 2011 REQUESTED	FY 2012 % CHANGE	FY11/FY12 \$ Variance
162 ELECTION/REGISTRATION							
SALARIES	26,379.00	19,578.07	21,105.05	31,261.00	34,082.00	9.02%	2,821.00
EXPENSES	8,515.00	7,493.26	5,010.17	9,125.00	10,415.00	14.14%	1,290.00
TOTAL	34,894.00	27,071.33	26,115.22	40,386.00	44,497.00	10.18%	4,111.00
175 PLANNING BOARD							
SALARIES	50,901.00	27,313.29	28,437.72	29,031.00	29,721.00	2.38%	690.00
EXPENSES	30,557.00	15,591.87	19,028.61	34,810.00	36,310.00	4.31%	1,500.00
TOTAL	81,458.00	42,905.16	47,466.33	63,841.00	66,031.00	3.43%	2,190.00
411 ENGINEERING							
SALARIES	0.00	0.00	0.00	0.00	46,000.00		46,000.00
EXPENSES - SELECTMEN	42,441.00	43,077.93	35,441.21	46,392.00	21,900.00	(52.79%)	-24,492.00
EXPENSES - PLANNING BOARD	3,970.00	2,380.00	2,080.00	3,070.00	3,070.00	0.00%	0.00
TOTAL	45,511.00	45,457.93	37,521.21	49,462.00	70,970.00	43.48%	21,508.00
GENERAL GOVERNMENT TOTAL	1,480,925.00	1,348,887.19	1,397,578.57	1,710,799.00	1,789,267.00	4.59%	78,468.00
PROTECTION OF PERSONS /PROP.							
201 POLICE							
SALARIES	1,395,171.00	1,452,846.39	1,455,264.72	1,592,585.00	1,670,258.00	4.38%	77,673.00
EXPENSES	78,925.00	89,104.54	78,532.63	95,310.00	104,000.00	9.12%	8,690.00
OUT OF STATE TRAVEL	1,000.00	1,000.00	1,000.00	2,300.00	2,400.00	4.35%	100.00
TOTAL	1,475,996.00	1,542,950.93	1,534,797.35	1,690,195.00	1,776,658.00	5.12%	86,463.00

DEPARTMENT	FY 2008		FY 2009		FY 2010		FY 2011		FY 2012		FY11/FY12 \$ Variance
	EXPENDED	EXPENDED	EXPENDED	EXPENDED	APPROVED	APPROVED	REQUESTED	REQUESTED	% CHANGE		
299 PROTECTIVE AGENCY BLDG.	74,375.00	65,357.76	60,248.88	75,200.00	75,632.00	75,632.00	0.57%	0.57%		432.00	
292 ANIMAL CONTROL											
SALARIES	17,853.00	18,844.08	19,646.20	20,340.00	20,541.00	20,541.00	0.99%	0.99%		201.00	
EXPENSES	2,950.00	5,410.42	5,941.04	6,600.00	5,900.00	5,900.00	(10.61%)	(10.61%)		-700.00	
TOTAL	20,803.00	24,254.50	25,587.24	26,940.00	26,441.00	26,441.00	(1.85%)	(1.85%)		-499.00	
220 FIRE											
SALARIES	297,212.00	311,419.38	322,925.39	334,168.00	342,535.00	342,535.00	2.50%	2.50%		8,367.00	
EXPENSES	56,450.00	78,284.94	66,865.36	70,450.00	70,450.00	70,450.00	0.00%	0.00%		0.00	
TOTAL	353,662.00	389,704.32	389,790.75	404,618.00	412,985.00	412,985.00	2.07%	2.07%		8,367.00	
231 AMBULANCE											
SALARIES	105,170.00	99,345.36	105,850.59	116,304.00	118,980.00	118,980.00	2.30%	2.30%		2,676.00	
EXPENSES	34,800.00	28,126.50	23,594.49	43,300.00	43,300.00	43,300.00	0.00%	0.00%		0.00	
TOTAL	139,970.00	127,471.86	129,445.08	159,604.00	162,280.00	162,280.00	1.68%	1.68%		2,676.00	
241 BUILDING INSPECTOR											
SALARIES	71,275.00	75,400.60	78,064.65	80,307.00	82,191.00	82,191.00	2.35%	2.35%		1,884.00	
EXPENSES	4,763.00	5,022.43	4,226.97	5,422.00	5,422.00	5,422.00	0.00%	0.00%		0.00	
TOTAL	76,038.00	80,423.03	82,291.62	85,729.00	87,613.00	87,613.00	2.20%	2.20%		1,884.00	

DEPARTMENT	FY 2008		FY 2009		FY 2010		FY 2011		FY 2012		FY11/FY12 \$ Variance
	EXPENDED	EXPENDED	EXPENDED	EXPENDED	APPROVED	APPROVED	REQUESTED	REQUESTED	% CHANGE		
291 EMERGENCY MANAGEMENT											
SALARIES	1,982.00	890.50	740.42	2,372.00	2,426.00	2,426.00	2,426.00	2,426.00	2.28%	54.00	
EXPENSES	1,072.00	327.95	1,054.40	1,070.00	1,070.00	1,070.00	1,070.00	1,070.00	0.00%	0.00	
TOTAL	3,054.00	1,218.45	1,794.82	3,442.00	3,496.00	3,496.00	3,496.00	3,496.00	1.57%	54.00	
171 CONSERVATION COMMISSION											
SALARIES	28,616.00	29,909.92	30,748.69	31,778.00	31,778.00	31,778.00	31,778.00	31,778.00	(19.83%)	-6,301.00	
EXPENSES	28,588.00	20,079.88	25,781.35	28,588.00	28,588.00	28,588.00	28,588.00	28,588.00	13.50%	3,859.00	
TOTAL	57,204.00	49,989.80	56,530.04	60,366.00	60,366.00	60,366.00	60,366.00	60,366.00	(4.05%)	-2,442.00	
176 BOARD OF APPEALS											
SALARIES	2,786.00	395.85	359.21	3,079.00	3,092.00	3,092.00	3,092.00	3,092.00	0.42%	13.00	
EXPENSES	1,146.00	571.20	796.75	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	0.00%	0.00	
TOTAL	3,932.00	967.05	1,155.96	4,579.00	4,579.00	4,579.00	4,579.00	4,579.00	0.28%	13.00	
294 CARE OF TREES											
SALARIES	7,313.00	7,619.88	7,932.26	8,084.00	8,270.00	8,270.00	8,270.00	8,270.00	2.30%	186.00	
EXPENSES	66,250.00	66,209.73	66,230.73	77,500.00	77,500.00	77,500.00	77,500.00	77,500.00	0.00%	0.00	
TOTAL	73,813.00	73,829.61	74,162.99	85,584.00	85,584.00	85,584.00	85,584.00	85,584.00	0.22%	186.00	
295 TREE COMMITTEE											
	2,500.00	2,450.00	2,052.25	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	0.00%	0.00	
PROTECTION OF PERSONS AND PROPERTY TOTAL	2,280,447.00	2,358,617.31	2,357,856.98	2,598,757.00	2,695,891.00	2,695,891.00	2,695,891.00	2,695,891.00	3.74%	97,134.00	

DEPARTMENT		FY 2008 EXPENDED	FY 2009 EXPENDED	FY 2010 EXPENDED	FY 2011 APPROVED	FY 2012 APPROVED	FY 2012 REQUESTED	% CHANGE	FY11/FY12 \$ Variance
HEALTH AND SANITATION									
433	GARBAGE DISPOSAL	17,200.00	17,200.00	17,700.00	17,700.00	17,700.00	17,700.00	0.00%	0.00
439	SOLID WASTE SALARIES EXPENSES TOTAL	55,653.00 296,557.00 352,210.00	54,055.03 275,960.29 330,015.32	59,863.84 265,230.46 325,094.30	61,436.00 288,154.00 349,590.00	62,752.00 294,384.00 357,136.00	62,752.00 294,384.00 357,136.00	2.14% 2.16% 2.16%	1,316.00 6,230.00 7,546.00
450	TOWN WATER SALARIES EXPENSES TOTAL	5,711.00 16,313.00 22,024.00	5,919.12 7,121.81 13,040.93	6,130.92 12,804.48 18,955.40	6,234.00 16,560.00 22,794.00	6,360.00 16,160.00 22,520.00	6,360.00 16,160.00 22,520.00	2.02% (2.42%) (1.20%)	126.00 -400.00 -274.00
519	BOARD OF HEALTH SALARIES EXPENSES TOTAL	35,433.00 43,834.00 79,267.00	36,824.16 34,041.41 70,865.57	37,605.88 35,232.43 72,838.31	38,894.00 36,294.00 75,188.00	34,686.00 24,076.00 58,762.00	34,686.00 24,076.00 58,762.00	(10.82%) (33.66%) (21.85%)	-4,208.00 -12,218.00 -16,426.00
HEALTH AND SANITATION TOTAL		470,701.00	431,121.82	434,568.01	465,272.00	456,118.00	(1.97%)	-9,154.00	
HIGHWAY AND BRIDGES									
422	MAINTENANCE SALARIES EXPENSES OUT OF STATE TRAVEL TOTAL	394,513.00 136,721.00 0.00 531,234.00	383,735.83 153,360.10 0.00 537,095.93	388,379.04 186,845.42 0.00 575,224.46	412,085.00 194,800.00 0.00 606,885.00	417,391.00 180,978.00 0.00 598,369.00	417,391.00 180,978.00 0.00 598,369.00	1.29% (7.10%) 0.00 (1.40%)	5,306.00 -13,822.00 -16,426.00 -8,516.00

DEPARTMENT	FY 2008		FY 2009		FY 2010		FY 2011		FY 2012		FY11/FY12 \$ Variance
	EXPENDED	EXPENDED	EXPENDED	EXPENDED	APPROVED	APPROVED	REQUESTED	REQUESTED	% CHANGE		
423 SNOW AND ICE SALARIES EXPENSES TOTAL	51,900.00	87,204.75	70,764.71	84,700.00	84,700.00	84,700.00	84,700.00	0.00%	0.00%	0.00	
	79,000.00	476,051.20	269,849.52	145,300.00	175,300.00	20,65%	30,000.00	30,000.00	30,000.00	30,000.00	
	130,000.00	563,255.95	340,614.23	230,000.00	260,000.00	13,04%	30,000.00	30,000.00	30,000.00	30,000.00	
424 STREET LIGHTING	18,415.00	16,961.22	15,858.37	19,505.00	12,598.00	(35.41%)				-6,907.00	
425 TOWN GARAGE	61,647.00	91,977.44	65,284.79	76,984.00	66,979.00	(13.00%)				-10,005.00	
428 TARYA/PATCHING	179,000.00	178,804.05	229,950.42	230,000.00	230,000.00	0.00%	0.00%	0.00%	0.00%	0.00	
HIGHWAY AND BRIDGES TOTAL	920,296.00	1,388,094.59	1,226,932.27	1,163,374.00	1,167,946.00	0.39%	0.39%	0.39%	0.39%	4,572.00	
OTHER PUBLIC AGENCIES											
194 ENERGY COORDINATOR	100.00	0.00	0.00	100.00	100.00					0.00%	0.00
491 CEMETERY SALARIES EXPENSES TOTAL	64,022.00	67,980.00	72,797.29	74,038.00	76,182.00	2.90%	2,144.00				
	20,642.00	23,748.84	21,459.74	25,539.00	26,139.00	2.35%	600.00				
	84,664.00	91,728.84	94,257.03	99,577.00	102,321.00	2.76%	2,744.00				
541 COUNCIL ON AGING SALARIES EXPENSES TOTAL	59,172.00	60,796.03	75,982.50	81,544.00	85,076.00	4.33%	3,532.00				
	14,272.00	19,423.07	23,993.34	25,950.00	26,450.00	1.93%	500.00				
	73,444.00	80,219.10	99,975.84	107,494.00	111,526.00	3.75%	4,032.00				

DEPARTMENT	FY 2008		FY 2009		FY 2010		FY 2011		FY 2012		FY11/FY12 \$ Variance
	EXPENDED	EXPENDED	EXPENDED	EXPENDED	APPROVED	APPROVED	REQUESTED	REQUESTED	% CHANGE		
610 LIBRARY											
SALARIES	282,855.00	280,637.38	303,369.14	358,373.00	364,932.00	364,932.00	364,932.00	364,932.00	1.83%	6,559.00	
EXPENSES	116,040.00	122,917.42	136,985.34	145,014.00	149,629.00	149,629.00	149,629.00	149,629.00	3.18%	4,615.00	
TOTAL	398,895.00	403,554.80	440,354.48	503,387.00	514,561.00	514,561.00	514,561.00	514,561.00	2.22%	11,174.00	
650 PARKS AND RECREATION											
SALARIES	267,125.00	269,513.87	253,841.61	280,028.00	288,587.00	288,587.00	288,587.00	288,587.00	3.06%	8,559.00	
EXPENSES	59,534.00	63,376.85	60,429.13	61,933.00	63,680.00	63,680.00	63,680.00	63,680.00	2.82%	1,747.00	
TOTAL	326,659.00	332,890.72	314,270.74	341,961.00	352,267.00	352,267.00	352,267.00	352,267.00	3.01%	10,306.00	
OTHER PUBLIC AGENCIES TOTAL	883,762.00	908,393.46	948,858.09	1,052,519.00	1,080,775.00	1,080,775.00	1,080,775.00	1,080,775.00	2.68%	28,256.00	
UNCLASSIFIED SERVICES											
152 PERSONNEL COMMITTEE	510.00	350.00	0.00	510.00	510.00	510.00	510.00	510.00	0.00%	0.00	
178 DOVER HOUSING PARTNERSHIP	1,515.00	1,456.00	0.00	1,515.00	1,515.00	1,515.00	1,515.00	1,515.00	0.00%	0.00	
195 TOWN REPORT	10,930.00	8,912.83	8,830.17	11,509.00	11,509.00	11,509.00	11,509.00	11,509.00	0.00%	0.00	
543 VETERANS	2,000.00	1,000.00	833.32	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	0.00%	0.00	
691 HISTORICAL COMMISSION	1,484.00	75.00	456.09	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	0.00%	0.00	
692 MEMORIAL DAY	2,500.00	1,937.00	2,584.90	2,600.00	2,600.00	2,600.00	2,600.00	2,600.00	0.00%	0.00	
UNCLASSIFIED SERVICES TOTAL	18,939.00	13,730.83	12,704.48	19,384.00	19,384.00	19,384.00	19,384.00	19,384.00	0.00%	0.00	

DEPARTMENT		FY 2008 EXPENDED	FY 2009 EXPENDED	FY 2010 EXPENDED	FY 2011 APPROVED	FY 2011 APPROVED	FY 2012 REQUESTED	% CHANGE	FY11/FY12 \$ Variance
INSURANCE									
912	WORKERS COMPENSATION	92,488.00	37,717.38	38,516.50	54,520.00	51,500.00	(5.54%)	-3,020.00	
914	GROUP INSURANCE	1,402,133.00	1,256,736.96	1,376,481.33	1,600,000.00	1,846,288.00	15.39%	246,288.00	
916	MEDICARE/FICA	107,735.00	110,415.49	115,156.69	127,642.00	134,088.00	5.05%	6,446.00	
950	OTHER INSURANCE	138,937.00	131,279.87	130,882.50	194,556.00	157,708.00	(18.94%)	-36,848.00	
	INSURANCE-SUB-TOTAL	1,741,293.00	1,536,149.70	1,661,037.02	1,976,718.00	2,189,584.00	10.77%	212,866.00	
PENSIONS									
911	NORFOLK COUNTY RETIREM.	628,993.00	729,630.00	734,040.00	761,515.00	799,591.00	5.00%	38,076.00	
	INSURANCE/PENSIONS TOTAL	2,370,286.00	2,265,779.70	2,395,077.02	2,738,233.00	2,989,175.00	9.16%	250,942.00	
SCHOOLS									
600	DOVER SCHOOL OPERATING	7,759,641.00	6,763,844.64	7,114,706.19	8,094,116.00	8,246,055.00	1.88%	151,939.00	
601	DOVER'S SHARE REGIONAL -- OPERATING ASSESSMENT	7,472,389.00	8,848,384.00	8,286,543.00	8,824,734.00	8,775,289.00	(0.56%)	-49,445.00	
	DEBT ASSESSMENT	809,892.00	0.00	824,190.00	749,519.00	774,245.00	3.30%	24,726.00	
	TOTAL	8,282,281.00	8,848,384.00	9,110,733.00	9,574,253.00	9,549,534.00	(0.26%)	-24,719.00	

DEPARTMENT		FY 2008 EXPENDED	FY 2009 EXPENDED	FY 2010 EXPENDED	FY 2011 APPROVED	FY 2012 REQUESTED	% CHANGE	FY11/FY12 \$ Variance
602 MINUTEMAN VOCATIONAL		63,699.00	21,286.00	4,623.90	29,295.00	29,108.00	(0.64%)	-187.00
SCHOOLS TOTAL		16,105,621.00	15,633,514.64	16,230,062.19	17,697,664.00	17,824,697.00	0.72%	127,033.00
MATURING DEBT AND INTEREST								
710 MATURING DEBT PRINCIPAL		1,155,401.00	1,165,400.36	1,165,400.36	1,165,401.00	1,160,401.00	(0.43%)	-5,000.00
751 MATURING DEBT INTEREST		696,274.00	642,990.02	588,126.26	545,584.00	500,957.00	(8.18%)	-44,627.00
759 BANK CHARGES		11,000.00	3,856.34	3,832.46	7,000.00	6,000.00	(14.29%)	-1,000.00
DEBT & INTEREST TOTAL		1,862,675.00	1,812,246.72	1,757,359.08	1,717,985.00	1,667,358.00	(2.95%)	-50,627.00
TOWN BUDGET GRAND TOTAL		\$26,393,662.00	\$26,160,386.26	\$26,760,996.69	\$29,163,987.00	\$29,690,611.00	1.81%	\$ 526,624.00

Article 5. (Selectmen) To see what sums the Town will raise and appropriate for the various capital purposes listed below; to determine whether the money shall be included in the tax levy, transferred from available funds, borrowed, or provided by any combination of these methods; or take any other action relative thereto:

1. Fire Department

a. Turnout Gear	\$45,000
-----------------	----------

Firefighters use the term “turnout gear” to describe their outer protective clothing. Some of the current turnout gear used by the Volunteers at the Dover Fire Department is aged and is in danger of tearing and falling out of code. In order to maintain compliance and protect the safety of Dover’s firefighters, 50% of the gear will be replaced as the first step in a two-year replacement process. Grant funding will be pursued as well.

The Capital Budget Committee recommends approval of \$45,000 for this purpose.

THE WARRANT COMMITTEE RECOMMENDS THAT THE SUM OF \$45,000 BE RAISED AND APPROPRIATED FOR THE PURCHASE OF TURNOUT GEAR.

2. Highway Department

a. Slide-in Sander (H-4)	\$19,000
--------------------------	----------

This request is for the replacement of H4, a slide-in sander for one of the Highway Department’s large trucks. The existing sander was intended to be used for 10 years. It is now 11 years old and has been used heavily during the past few winters. The new sander will be constructed of stainless steel, which will increase its expected useful life to 15-20 years. The Highway Department has already used funds from its operating budget to weld and paint parts of the existing sander. Its current trade-in value is approximately five hun-

dred dollars (\$500). If the existing sander is not replaced, the Highway Department expects to incur additional costs to repair or replace various parts, including the motor, screens, and hoses.

The Capital Budget Committee recommends approval of \$19,000 for this purpose.

THE WARRANT COMMITTEE RECOMMENDS THAT THE SUM OF \$19,000 BE RAISED AND APPROPRIATED FOR THE PURCHASE OF A SLIDE-IN SANDER (H-4).

3. Library

a. Staff Workroom	\$9,550
-------------------	---------

This request is to upgrade the staff workroom to create a more efficient workspace and accommodate the increase in personnel over the years and the library's expansion of its collection of other media and e-books. This project will complete the reconfiguration of the library's upstairs public space, the rest of which was privately funded.

The Capital Budget Committee recommends approval of \$9,550 for this request.

THE WARRANT COMMITTEE RECOMMENDS THAT THE SUM OF \$9,550 BE RAISED AND APPROPRIATED FOR THE PURCHASE OF A STAFF WORKROOM.

4. Parks & Recreation Commission

a. Girls' Softball Field Reconfiguration	\$25,000
--	----------

This request is to reconfigure into a softball field a Caryl Park baseball field located at the left front of Caryl Park by the large soccer field. That baseball field was built in the early 1960s and has never been renovated. The process entails stripping all the grass and re-grading the entire field

for drainage purposes, replanting seed or sodding the out-field portion of the field and installing a clay material over the entire infield. There will be no pitcher's mound, as the whole infield is flat for girls' softball. More than half of the girls playing softball in Dover and Sherborn are from Dover, and right now Dover does not provide a softball field for their games or practices.

If this item is approved, construction would be scheduled for August of this year so the field would be playable by the Spring of 2012. The younger baseball players could also use this field.

The Capital Budget Committee recommends approval of \$25,000 for this request.

THE WARRANT COMMITTEE RECOMMENDS THAT THE SUM OF \$25,000 BE RAISED AND APPROPRIATED FOR THE PURPOSE OF A GIRL'S SOFTBALL FIELD RECONFIGURATION.

5. Police Department

a. Patrol Vehicles (2)	\$65,500
------------------------	----------

This request is to replace two (2) of the Department's six police vehicles. For FY11, one car was approved at Town Meeting in a continuation of the plan proposed by the Selectmen to replace two cars in one year, one car in the next year, two cars in the third year and so on in an alternating cycle. FY12 falls into the cycle as a 2-car year.

The Capital Budget Committee recommends the approval of \$65,500 for this purpose.

THE WARRANT COMMITTEE RECOMMENDS THAT THE SUM OF \$65,500 BE RAISED AND APPROPRIATED FOR THE PURCHASE OF TWO (2) PATROL VEHICLES.

b. Repeater/Comparator	\$20,000
------------------------	----------

This request is to replace the repeater/comparator at the department's main transmitter site at Grossman Day Camp (Hale Reservation). The repeater/comparator receives low-level radio signals and retransmits them so that they cover greater distances without degradation. The present equipment has been in service for sixteen years, is at the end of its useful life, and has aged to the point that replacement parts are difficult to find. This equipment is an integral part of the Town's communication system.

The Capital Budget Committee recommends the approval of \$20,000 for this purpose.

THE WARRANT COMMITTEE RECOMMENDS THAT THE SUM OF \$20,000 BE RAISED AND APPROPRIATED FOR THE PURCHASE OF A REPEATER/COMPARATOR.

6. Dover School Committee

a. Replacement of Computer Technology Equipment	\$49,850
---	----------

This is the annual request to replace and upgrade the computer technology and equipment at the Chickering School.

The Capital Budget Committee recommends approval of \$49,850 for this request.

THE WARRANT COMMITTEE RECOMMENDS THAT THE SUM OF \$49,850 BE RAISED AND APPROPRIATED FOR THE PURCHASE OF COMPUTER TECHNOLOGY EQUIPMENT.

b. Wireless Master Clock System	\$10,783
---------------------------------	----------

The eleven (11) year old wired master clock system is in frequent need of clock and wiring repair. A wireless master clock system would eliminate the wiring repair issues and guarantee clock coordination within the school system.

The Capital Budget Committee recommends approval of \$10,783 for this request.

THE WARRANT COMMITTEE RECOMMENDS THAT THE SUM OF \$10,783 BE RAISED AND APPROPRIATED FOR THE PURCHASE OF A WIRELESS MASTER CLOCK SYSTEM.

c. Server Virtualization \$39,600

Utilizing server virtualization will consolidate the present six (6) servers so that they can be managed through one server either locally or remotely from another school location. It will also reduce annual maintenance expenses.

The Capital Budget Committee recommends approval of \$39,600 for this request.

THE WARRANT COMMITTEE RECOMMENDS THAT THE SUM OF \$39,600 BE RAISED AND APPROPRIATED FOR THE PURPOSE OF THE CONSOLIDATION OF SIX (6) SERVERS THROUGH THE UTILIZATION OF SERVER VIRTUALIZATION.

d. Exterior Cedar Siding Preventative Maintenance \$7,500

Chickering School is now ten years old. As part of its new preventive maintenance plan, each year one (1) side of the building will be power washed and re-stained to maintain and preserve the life of the exterior.

The Capital Budget Committee recommends approval of \$7,500 for this request.

THE WARRANT COMMITTEE RECOMMENDS THAT THE SUM OF \$7,500 BE RAISED AND APPROPRIATED FOR THE PURPOSE OF EXTERIOR CEDAR SIDING PREVENTATIVE MAINTENANCE.

Article 6. (Selectmen) In order to replenish the Unemployment Compensation Fund and to cover expected claims, the Board of Selectmen is requesting that \$30,000.00 be added to the existing fund.

THE WARRANT COMMITTEE RECOMMENDS THAT THE SUM OF \$30,000.00 BE RAISED AND APPROPRIATED FOR THE PURPOSES OF THIS ARTICLE.

Article 7. (Selectmen) This article provides for funding the accumulated sick leave for retiring police officers. The current balance of the fund is \$58,325.51 and the Board of Selectmen is requesting that \$10,000.00 be added to the existing fund to maintain a balance sufficient to meet future demands.

THE WARRANT COMMITTEE RECOMMENDS THAT THE SUM OF \$10,000.00 BE RAISED AND APPROPRIATED FOR THE PURPOSE OF THIS ARTICLE.

Article 8. (Selectmen) To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, borrow, or provide by any combination of these methods, a sum of money for the purpose of highway construction, reconstruction and other improvements under the authority of the Massachusetts General Laws as funded by various state budgets; and to authorize the Selectmen to enter into contracts, apply for, accept, expend, and borrow in anticipation of state aid for such projects; or take any other action relative thereto.

This article authorizes the Board of Selectmen to access Chapter 90 Highways Funds from the Commonwealth and requires no financial expenditure at this time.

THE WARRANT COMMITTEE RECOMMENDS THAT THIS ARTICLE BE APPROVED.

Article 9. (Selectmen) To see if the Town will vote pursuant to Chapter 44, Section 53E ½, of the Massachusetts General Laws to authorize the use of revolving fund accounts for the following boards or departments, and that unless otherwise amended by Town Meeting, such accounts shall not exceed the following amounts for FY11:

1. Building Department		
a. Gas Inspector		\$5,100
b. Plumbing Inspector		\$16,900
c. Wiring Inspector		\$22,000
2. Board of Health		
a. Perk and deep hole inspection and permitting		\$40,000
b. Septic inspection and permitting		\$40,000
c. Well inspection and permitting		\$15,000
d. Swimming pool inspection and permitting		\$10,000
3. Building Maintenance Department		\$5,000
4. Library		
a. Materials replacement		\$5,000

And further, that the fees in connection with these programs be credited to the respective accounts and that the respective board or department be authorized to make expenditures from these accounts in accordance with Chapter 44, Section 53E ½, of the Massachusetts General Law; or take any other active relative thereto.

The revolving fund accounts were established by vote of Town Meetings in 1993 (Board of Health), 1994 (Dover School Committee), 1995 (Building Department), 2002 (Building Maintenance), and 2008 (Library). This year's request permits departments to maintain the same level of funding for all these revolving accounts.

THE WARRANT COMMITTEE RECOMMENDS THAT THIS ARTICLE BE APPROVED.

Article 10. (Selectmen) To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, or provide by any combination of these methods, a sum of money for the purpose of preservation, repairs and maintenance to the Caryl House Building located at 107 Dedham Street, including the cost of architectural and engineering services for plans and specifications related thereto; or take any other action relative thereto.

This Article seeks to continue the preservation of Dover's 243 year old Benjamin Caryl historical building.

THE WARRANT COMMITTEE RECOMMENDS THAT THE SUM OF \$100,000 BE RAISED AND APPROPRIATED FOR THE CARYL HOUSE PRESERVATION AND MAINTENANCE. PASSAGE OF THIS ARTICLE IS ALSO RECOMMENDED BY THE BOARD OF SELECTMEN.

Article 11. (Selectmen) To see if the Town will vote to accept the provisions of Chapter 200A, Section 9A of the Massachusetts General Laws that authorize an alternative procedure for disposing of abandoned funds held in the custody of the Town; or take any other action relative thereto.

The new State regulations require that the longstanding procedures used by the Town for the annual processing and returning to the Town Treasury of un-cashed checks (tailings) from the Town's accounts has to be accepted by the Town on a one-time basis. The annual amount of tailings for the Town is generally less than a few hundred dollars per year.

THE WARRANT COMMITTEE RECOMMENDS THAT THIS ARTICLE BE APPROVED.

Article 12. (Selectmen) To see if the Town will vote to accept and establish the layout and alteration by the Board of Selectmen on June 17, 2010 of that portion of Willow Street in the vicinity of the Willow Street Bridge to include that parcel of land shown as "Parcel 1" on a plan entitled "Alteration Plan for a Portion of Willow Street in Dover, Massachusetts (Norfolk County)" prepared by Stantec Consulting Services, Inc. and dated April 13, 2010, a copy of which is on file with the Town Clerk; or to take any other action relative thereto.

The State is currently repairing the Willow Street Bridge between Dover and Needham. Last year's Annual Town Meeting authorized the Town to purchase a small parcel of land abutting the bridge to facilitate repairs and improve the layout of the approach. This article completes the process by formally accepting the new layout, as required by state law.

THE WARRANT COMMITTEE RECOMMENDS THAT THIS ARTICLE BE APPROVED.

Article 13: (Citizen's Petition) To see if the Town will vote to amend Chapter 80 of the General Bylaws of the Town of Dover by inserting after the word "schoolhouse" the following words: - "except in conjunction with fundraising events sponsored by the Dover Parent Teacher Organization", or take any other action relative thereto.

This Article will allow the Dover PTO to apply for a one-day liquor license and use the Chickering school to host adult only fundraising events with the approval of both the Dover School Committee and Selectmen. The Dover PTO will be able to significantly reduce costs and expand participation allowing for greater contributions towards curriculum enrichment, scholarships, classroom support and teacher grants. The Dover PTO will be responsible for working with the School Committee and Selectmen to ensure all scheduling, security, insurance and custodial needs are addressed.

The Selectmen voted unanimously to support Article 13

THE WARRANT COMMITTEE RECOMMENDS THAT THIS ARTICLE BE APPROVED.

Article 14. (Citizens' Petition) To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, or provide by any combination of these methods, a sum of money for the purpose of constructing a sidewalk within the Town-owned right of way on the east side of Dedham Street, from its intersection with Centre Street easterly to the entrance to Caryl Park, a distance of 1,245 feet, more or less, said sidewalk to conform substantially in width and barrier curbing to sidewalks on Centre Street, or take any other action relative thereto.

This article is a Citizens' Petition for a sidewalk. The cost estimate for the project is \$22,900. The proposed sidewalk expands the existing sidewalk network from the cemetery on Centre Street to Caryl Park. There is a sidewalk on the opposite side of Dedham Street. This sidewalk meets the threshold criteria sufficiently to warrant consideration.

The Board of Selectman, Capital Budget Committee, and

Long Range Planning Committee voted unanimously in favor of Article 14. The Capital Budget Committee recommends approval of \$22,900 for this purpose.

THE WARRANT COMMITTEE RECOMMENDS THAT THE SUM OF \$22,900 BE RAISED AND APPROPRIATED FOR THE PURPOSE OF THIS ARTICLE.

Article 15. (Open Space Committee/Conservation Commission) To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, borrow, or provide by any combination of these methods, a sum of money for acquiring by purchase, eminent domain or otherwise for conservation purposes and fee, easement or other interest in all or any part of a parcel of land fronting on Bridge Street and on Smith Street containing approximately 20.52 acres, more or less, and shown as lots 8, 8A, 8B and 8C of Assessors Map 15; or take any action relative thereto.

THIS ARTICLE WILL BE WITHDRAWN.

Article 16. (Dover-Sherborn Regional School Committee) To see if the Town will vote to approve borrowing authorized by the Dover-Sherborn Regional School Committee to be expended under the Regional School Committee's direction for the purpose of reconstructing or making extraordinary repairs to the regional campus wastewater treatment plant, including design and engineering costs related thereto; or take any other action relative thereto.

This article provides authorization for the Dover-Sherborn Regional School Committee to bring the wastewater treatment facility into compliance with the Department of Environmental Protection standards. The Region has been out of compliance with the DEP since December 29, 2003, and could incur significant financial penalties if it does not begin repairs to the wastewater treatment plant in July 2011. Since the funding of this project will be bonded by the Regional School Committee and is now included in the regional assessment, there is no financial expenditure associated

with this article. The Capital Budget Committee recommends that this article be approved.

THE WARRANT COMMITTEE RECOMMENDS THAT THIS ARTICLE BE APPROVED.

Article 17. (Long Range Planning Committee) To see if the Town will vote to amend Section 4-32 of Chapter 4, Article XXII (Long Range Planning Committee) of the General Bylaws as follows:

Delete paragraph 4-32B in its entirety; or take any other action relative thereto.

The paragraph to be deleted reads, “The Committee shall annually prepare a long-range report to be published in the Annual Town Report which shall include, in addition to a review of the year’s activities, existing and projected debt and resulting tax impact.”

This function is currently being performed by the Town Administrator and the Warrant Committee and does not need to be duplicated by this committee.

THE WARRANT COMMITTEE RECOMMENDS THAT THIS ARTICLE BE APPROVED.

Article 18. (Warrant Committee) To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, or provide by any combination of these methods pursuant to Chapter 40, Section 6 of the Massachusetts General Laws a sum not to exceed 5% of the tax levy of Fiscal Year 2012 to be a Reserve Fund, from which transfers are voted by the Warrant Committee from time to time and transferred as provided by statute, and determine whether the money shall be provided by the tax levy, by transfer from available funds including the Reserve Fund Overlay Surplus, or by any combination of these methods; or take any other action relative thereto.

THE WARRANT COMMITTEE RECOMMENDS THAT THE RESERVE FUND BE FUNDED AT \$250,000 FOR FY12. THIS

SUM IS THE SAME AS LAST YEAR. THE RECOMMENDED RESERVE FUND AMOUNT IS WELL WITHIN THE TOWN'S STATUTORY LIMIT OF \$1,236,162 OR 5% OF THE PROJECTED FY12 TAX LEVY.

Article 19. (Warrant Committee) To see if the Town will make supplemental appropriations to be used in conjunction with money appropriated under Article 4 of the Warrant for the 2009 Annual Town Meeting, to be expended during the current fiscal year, or make any other adjustments to the FY10 budget that may be necessary, and determine whether the money shall be provided by transfer from available funds; or take any other action relative thereto.

At the time this blue book went to press, no supplemental appropriations were necessary.

THE WARRANT COMMITTEE RECOMMENDS THAT THIS ARTICLE BE DISMISSED.

Article 20. (Warrant Committee) To see if the Town will vote to transfer from Free Cash in the Treasury an amount to meet the appropriations for the ensuing fiscal year and will authorize the Board of Assessors to use the same to reduce the tax rate; or take any other action relative thereto.

Free Cash, or available funds, is comprised of unexpended Free Cash from the previous yours, receipts in excess of revenue estimates and unspent amounts in the budget line items. The Commonwealth as of July 1, 2010 certified Dover's Free Cash at \$4,433,983, which is 12.36% of FY11 total budgeted expenses of \$30,770,257.

It has been the practice of the Town to apply Free Cash to minimize total budget overrides and reduce the tax rate rather than to apply it against a specific capital or operating expense item. At last year's Annual Town Meeting, the voters of Dover approved the Warrant Committee's recommendation and applied \$1,605,189 to reduce the FY11 budget and thereby avoid an override.

THE WARRANT COMMITTEE RECOMMENDS THE USE OF FREE CASH FOR THE PURPOSES OF THIS ARTICLE. THE EXACT AMOUNT WILL BE PROVIDED AT TOWN MEETING.

Article 21. (Selectmen) To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, or provide by any combination of these methods, a sum of money for the purpose of supplementing the Town of Dover Stabilization Fund in accordance with Chapter 40, Section 5B, of the Massachusetts General Laws; or take any other action relative thereto.

At the time this blue book went to press, no supplemental appropriations were necessary.

THE WARRANT COMMITTEE RECOMMENDS THAT THIS ARTICLE BE DISMISSED.

Article 22. To choose by ballot the following Town Offices:

Moderator	one year
Town Clerk	three years
One member of the Board of Selectmen	three years
One member of the Board of Assessors	three years
Two members of the Dover School Committee	three years
One member of the Dover-Sherborn Regional School Committee	three years
Two members of the Board of Library Trustees	three years
One member of the Cemetery Commissioners	three years
One member of the Planning Board	five years
One member of the Board of Health	three years
One member of the Parks & Recreation Commission ..	three years

For these purposes the polls will be open at seven o'clock in the forenoon and will close at eight o'clock in the evening.

TOWN OF DOVER
RESERVE FUND TRANSFERS FOR FY11 (a)

(a) as of April 4, 2011

MUNICIPAL TERMINOLOGY

The following terms are frequently used in the Annual Town Report and at Town Meeting. Appropriate figures are noted.

Transfers from the reserve Fund are within the exclusive control of the Warrant Committee are for “extraordinary or unforeseen expenditure.” The **RESERVE FUND** is established by the voters at an Annual Town Meeting only. It may be composed of an appropriation not exceeding 5% of the tax levy of the preceding year, or money transferred from the Overly Surplus or both.

SURPLUS REVENUE is the amount by which the cash accounts receivable and other assets exceed liabilities and reserves.

FREE CASH is an amount calculated annually by the State Bureau of Accounts. The amount is determined by subtracting uncollected taxes from **SURPLUS REVENUE**. The Warrant Committee at Town Meeting recommends the use of Free Cash.

7/1/10	\$4,433,983
--------	-------------

OVERLAY RESERVE is the amount raised and appropriated by the Assessors in excess of appropriations and other charges for the purpose of creating a fund to cover abatements and exemptions to be granted.

6/30/10	\$332,919
---------	-----------

OVERLAY SURPLUS is the amount accumulated for Overlay for various years not used or required to be held in the Overlay Reserve account for a specific year.

Estimate	\$50,000
----------	----------

STABILIZATION FUND is to provide a reserve for any lawful municipal purpose. Appropriations from the **STABILIZATION FUND** may be made at Annual or Special Town Meetings by a two-thirds vote.

6/30/10	\$779,332
---------	-----------

CONSERVATION FUND was established in 1962 and has been added to from time to time by the voters at Town Meeting. The Fund may be expended by the Conservation Commission for any conservation purpose, other than taking by eminent domain. (Total conservation funds available from all sources

6/30/10	\$144,448
---------	-----------

TOWN OF DOVER



MASSACHUSETTS

POSTAL PATRON

DOVER, MA 02030

IMPORTANT
TOWN BUSINESS

