

TOWN OF DOVER

WARRANT

for the

ANNUAL TOWN MEETING

Monday, May 1, 2023

and

Monday, May 8, 2023

(Should Town Meeting need to continue to a second evening)

7:00 PM

Dover-Sherborn Regional School
Mudge Auditorium

and

TOWN ELECTIONS

Monday, May 15, 2023

7:00 AM – 8:00 PM

Dover Town House



WARRANT COMMITTEE OPEN HEARING

Monday, March 13, 2023 at 7:30 PM

Great Hall, Dover Town House

ARTICLES OF THE WARRANT ANNUAL TOWN MEETING 2023

To the Residents of Dover:

This Warrant provides notification of the 2023 Annual Town Meeting and Town Election. It advises residents of the various issues being considered at the business meeting scheduled for May 1 and the Offices on the ballot for the Town Election on May 15. Only Articles listed in this Warrant may come before residents for a vote.

Articles for the Annual Town Meeting are grouped in five categories: Financial/Budget, Zoning and Planning, General Bylaw, Citizens' Petitions and the Tax Rate.

The most important votes that take place at the Annual Town Meeting are related to the budget. We urge citizens to read the budget, understand it, and help us find a way to foster excellence within the community. The Town website, <https://www.doverma.gov/453/Town-Meeting>, includes the most recent version of the FY2024 Budget and other financial Articles as well as other relevant information for each Article.

Between now and Town Meeting there will be multiple meetings to develop a comprehensive recommended budget for FY2024. That budget recommendation will be delivered to all Town Meeting Members in mid-April in the Warrant Committee Report and Recommendations for the Annual Town Meeting, also referred to as the 'Blue Book' (for its color). The Blue Book will provide much more detail and explanation of each Article. We recommend you bring a copy of the Blue Book to Town Meeting.

About the Open Hearing: Dover has traditionally held a public meeting for its residents prior to Town Meeting called the **Open Hearing**. The **Open Hearing** is an informal informational meeting to allow residents to understand the purpose behind each Warrant Article and ask questions of the proponents. It is another great opportunity to learn about your Town government in an informal setting. This year's Open Hearing is on Monday, March 13 at 7:30 PM in the Great Hall of the Dover Town House.

About Town Meeting: *Sometimes referred to as the oldest form of government in the country, Town Meeting is your opportunity to learn about, participate and vote in Dover's Town Government. Please consider spending a few hours of your time to attend this year's Town Meeting and play a role in the direction of your Town. Thank you.*

Dover Board of Selectmen

Robyn Hunter, Chair

Robert P. Springett, Clerk

John D. Jeffries, Member

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Norfolk, ss.

To any of the Constables of the Town of Dover in said County, Greetings;

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of the Town of Dover, qualified as the Constitution requires to vote in elections and in Town affairs, to meet in the Mudge Auditorium at the Dover-Sherborn Regional High School in said Town on Monday, the 1st day of May, 2023, at seven o'clock in the evening then and there to act on the following articles, to wit:

Article 1. Hear/Act on Committee Reports (Board of Selectmen)

To hear and act on the various reports of the various committees:

- (a) As contained in the printed 2022 Annual Report; and
- (b) Any other reports submitted to the voters by the Town Committees

FINANCE/BUDGET ARTICLES

Article 2. Establish Salaries for Elected Officials for FY2024 (Board of Selectmen)

To see if the Town will set the salaries for its elected officials for the ensuing fiscal year; or take any other action relative thereto.

Article 3. Authorize Amounts for Revolving Funds (Board of Selectmen)

To see if the Town will vote pursuant to Section 5-16 (Finances) of the General Bylaws of the Town of Dover to authorize the use of revolving fund accounts for the following boards or departments, and that unless otherwise amended by the Board of Selectmen and Warrant Committee, such accounts shall not exceed the following amounts for Fiscal Year 2024:

- 1. Building Department
 - (a) Gas Inspector \$12,350
 - (b) Plumbing Inspector \$22,050
 - (c) Wiring Inspector \$34,500

- 2. Board of Health
 - (a) Perk and deep hole inspection and permitting \$40,000
 - (b) Septic inspection and permitting \$50,000
 - (c) Well inspection and permitting \$20,000
 - (d) Swimming pool inspection and permitting \$10,000

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- 3. Library
 - (a) Materials replacement \$ 5,000
- 4. Council on Aging
 - (a) Senior activities and transportation \$40,000
- 5. Recycling Committee
 - (a) Materials Sales Proceeds \$ 4,000

or take any other action relative thereto.

Article 4. Appropriate the FY2024 Operating Budget (Board of Selectmen)

To see what sum the Town will raise and appropriate for salaries and expenditures by departments, officers, boards, and committees of the Town for the ensuing fiscal year; to determine whether the money shall be included in the tax levy, transferred from available funds, or provided by any combination of these methods; or take any other action relative thereto.

Article 5. Appropriate the FY2024 Capital Budget (Board of Selectmen)

To see what sums the Town will raise and appropriate for the various capital purposes listed below; to determine whether the money shall be included in the tax levy, transferred from available funds, borrowed, or provided by any combination of these methods; or take any other action relative thereto:

- 1. DPW / Highway
 - (a) 10-Wheel Roll-Off for Transfer Station
 - (b) 10-Wheel 40,000+ GVW Dump Truck with Plow
 - (c) Skid Steer with Attachments and Plow
 - (d) Construction-Claybrook Road/Restabilization
 - (e) Willow Street & Dedham Culvert Design
- 2. Fire Department/Ambulance
 - (a) Self-Contained Breathing Apparatus
 - (b) Replacement of Turnout Gear
 - (c) Replacement of Engine 1 Rescue Pumper
 - (d) Chest Compression Device
- 3. Police Department
 - (a) Patrol Vehicles

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4. Schools (Chickering)
 - (a) Fire Control Panel
 - (b) Flooring

5. Selectmen
 - (a) Highway Air Compressor
 - (b) Library: Re-roof Flat Roof
 - (c) Town House Air Conditioning Units
 - (d) Library: Unit Ventilators with Heat Pumps

6. Parks and Recreation
 - (a) Small Tractor with Mower Deck and Snow Attachments
 - (b) Large Tractor with Mower Deck and Snow Attachments

7. Cemetery
 - (a) Gator

Article 6. Appropriate for Dover-Sherborn Regional Schools Capital Expenses (Dover-Sherborn Regional School Committee)

To see if the Town will vote to raise and appropriate, appropriate from available funds or borrow, or any combination of these methods, a sum of money for the purpose of paying the costs of various items of capital equipment and/or improvements, including the payment of all costs incidental and related thereto, pursuant to an intergovernmental agreement with the Dover-Sherborn Regional School District and the Town of Sherborn; or take any other action relative thereto.

Article 7. Borrowing to Pay for Costs of Various Capital Items (Dover-Sherborn Regional School Committee)

To see if the Town will vote to approve the borrowing authorized by the Dover-Sherborn Regional School District for the purpose of paying the costs of the various items of capital equipment and improvements, including the payment of all costs incidental and related thereto; or take any other action relative thereto.

Article 8. Appropriate for Unemployment Compensation Fund (Board of Selectmen)

To see if the Town will vote to raise and appropriate a sum of money for the purpose of funding an unemployment compensation fund as authorized by Chapter 40, Section 5E, of the Massachusetts General Laws; to determine whether the money shall be included in the tax levy, transferred from available funds, or provided by any combination of these methods; or take any other action relative thereto.

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Article 9. Appropriate for Sick Leave for Retiring Police Officers (Board of Selectmen)

To see if the Town will vote to raise and appropriate a sum of money to provide for the payment of accumulated sick leave to retired police officers as authorized by Chapter 375 of the Acts of 1984; to determine whether the money shall be included in the tax levy, transferred from available funds, or provided by any combination of these methods; or take any other action relative thereto.

**Article 10. Appropriate for Road Construction, Reconstruction and Improvements
(Board of Selectmen)**

To see if the Town will vote to raise and appropriate a sum of money for the purpose of highway construction, reconstruction and other improvements under the authority of the Massachusetts General Laws as funded by various State budgets; to determine whether the money shall be included in the tax levy, transferred from available funds, borrowed, or provided by any combination of these methods; and to authorize the Selectmen to enter into contracts, apply for, accept, expend, and borrow in anticipation of State aid for such projects; or take any other action relative thereto.

Article 11. Appropriate to Conservation Fund (Conservation Commission)

To see if the Town will vote to raise and appropriate a sum of money for the Conservation Fund to be used by the Conservation Commission for any purpose authorized by Chapter 40, Section 8C of the Massachusetts General Laws; to determine whether the money shall be included in the tax levy, transferred from available funds, or provided by any combination of these methods; or take any other action relative thereto.

Article 12. Appropriate for General Stabilization Fund (Board of Selectmen)

To see if the Town will vote to raise and appropriate a sum of money to the General Stabilization Fund in accordance with Chapter 40 Section 5B of the Massachusetts General Laws; determine whether the money shall be included in the tax levy, by transfer from available funds; or any combination of these methods; or take any other action relative thereto.

**Article 13. Appropriate for Dover-Sherborn Regional Schools OPEB Stabilization Fund
(Board of Selectmen)**

To see if the Town will vote to raise and appropriate a sum of money to the Dover-Sherborn Regional Schools Stabilization Fund in accordance with Chapter 40 Section 5B of the Massachusetts General Laws; determine whether the money shall be included in the tax levy, by transfer from available funds; or any combination of these methods; or take any other action relative thereto.

Article 14. Appropriate for One-Time Projects (Board of Selectmen)

To see if the Town will vote to raise and appropriate a sum of money for the purpose of funding specific projects not expected to reoccur, as specified in the motion, and a list of which is available

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at the Town Clerk's office, and any incidental costs related thereto; and to determine whether the money shall be included in the tax levy, transferred from available funds, or provided by any combination of these methods, or take any other action relative thereto.

Article 15. Appropriate for Unpaid Bills of Prior Years (Warrant Committee)

To see if the Town will vote to raise and appropriate a sum of money to pay any unpaid bills rendered to the Town for prior years; and to determine whether the money shall be included in the tax levy, by transfer from available funds, or any combination of these methods; or take any other action relative thereto.

Article 16. Supplemental Appropriations to Article 4 of the 2022 Annual Town Meeting (Warrant Committee)

To see if the Town will make supplemental appropriations to be used in conjunction with money appropriated under Article 4 of the Warrant for the 2022 Annual Town Meeting, to be expended during the current fiscal year, or make any other adjustments to the Fiscal Year 2022 budget that may be necessary; and to determine whether the money shall be provided by transfer from available funds; or take any other action relative thereto.

Article 17. Appropriate for Community Center Recreation Items (Park and Recreation Commission)

To see if the Town will vote to raise and appropriate, appropriate from available funds or borrow, or any combination of these methods, a sum of money for the purpose of paying the costs of various items of capital equipment and/or improvements related to the reconstruction of the Caryl Community Center, including the payment of all costs incidental and related thereto; or take any other action relative thereto.

ZONING, PLANNING AND LAND USE ARTICLES

Article 18. Amend Zoning Bylaws – Floodplain District (Planning Board)

To see if the Town will vote to amend the Zoning Bylaw Chapter 185 Section 185-44 "Floodplain District" by deleting it in its entirety and replacing it with a new Section 185-44 "Floodplain District", the complete text of which is on file in the Offices of the Town Clerk and the Planning Board; or take any other action relative thereto.

Article 19. Amend Zoning Bylaws – Accessory Dwelling Units (Planning Board)

To see if the Town will vote to amend Zoning Bylaw Section 185-5 (Definitions) by deleting "Accessory Apartments" and replacing it with a new definition, "Accessory Dwelling Unit"; further to amend Section 185-10 (Schedule of Use Regulations) by deleting Line 31 and adding new Lines 31 and 32, and further to amend Section 185-43 (Accessory Apartments) by deleting it in its entirety and replacing it with "Accessory Dwelling Units," the complete text of each of which is on file in the Offices of the Town Clerk and the Planning Board; or take any other action relative thereto.

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Article 20. Amend Wetlands Protection Bylaw (Conservation Commission)

To see if the Town will vote to amend Dover General Bylaws Chapter 181, Dover Wetlands Protection, Section 181-6: entitled Notices and Hearings: fees and expenses;

by deleting Section (B) in its entirety and replacing it with the following:

Section (B): The Commission shall hold a public hearing on an Application within 21 days of its receipt. Notice of the time and place of the hearing shall be given by the Commission at the expense of the applicant, not less than 5 days prior to the hearing, by publication in a newspaper of general circulation in Dover and by mailing in accordance with WPA 310 CMR 10.05: (3)(b)1, a notice to the applicant, owner, Board of Health, Planning Board, and by email to such other persons as the Commission may determine per Rules and Regulations for the Dover Wetlands Protection Bylaw.;

And, by deleting the first sentence of Section E in its entirety and replacing it with the following:

(Section E): In addition, the applicant shall pay the fee and expenses of any outside peer review consultants deemed necessary by the Commission in accordance with the Commission's Rules and Regulations and Massachusetts General Law, Chapter 44 Section 53G. At the discretion of the Commission, no Permit shall be issued until such fees and expenses have been paid.;

or take any other action relative thereto.

GENERAL BYLAWS AND STATE STATUTES

Article 21. Amend General Bylaw – Appointment of Gas/Plumbing Inspector and Wiring Inspector (Board of Selectmen)

To see if the Town will vote to amend the Town's General Bylaw, Article XXXIV, Section 4-44 entitled Gas and Plumbing Inspector, by deleting it in its entirety and replacing it with the following:

There shall be a Gas/Plumbing Inspector and a Wiring Inspector appointed annually by the Building Inspector. The Gas/Plumbing Inspector's duties and authority shall include, but shall not be limited to, those specified 248 CMR and the Wiring Inspector's duties and authority shall include, but not be limited to those specified in Massachusetts General Law Chapter 166, Section 32.;

or take any other action relative thereto, and further, that non-substantive changes in the numbering and heading of this bylaw be permitted in order that it be in compliance with the format of the Dover Town Code.

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Article 22. Amend General Bylaw – Terms of Offices for Constables (Town Clerk)

To see if the Town will vote to amend the Town’s General Bylaw, Article XIV Constables, Section 4-20 entitled “Terms of office; duties”; by deleting it in its entirety and replacing it with the following:

There shall be 3 Constables elected for a three-year term. Beginning with the 2025 Town Election, the Constable receiving the most votes shall serve for a three-year term. The Constable receiving the next highest number of votes shall serve for a two-year term. The Constable receiving the third number votes shall serve for a one-year term. Thereafter, each Constable’s term shall be for three years such that one Constable’s position is elected each year.;

or take any other action relative thereto, and further, that non-substantive changes in the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Dover Town Code.

Article 23. Eliminate General Bylaw – Finance Committee on Roads (Board of Selectmen)

To see if the Town will vote to amend the Town’s General Bylaw, Article XXXI (Finance Committee on Roads), Section 4-41 entitled “Appointment; duties”; by deleting it in its entirety; or take any other action relative thereto, and further, that non-substantive changes in the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Dover Town Code.

Article 24. Eliminate General Bylaw – Tree Committee (Board of Selectmen)

To see if the Town will vote to amend the Town’s General Bylaw, Article XXXVI Tree Committee, Section 4-46 entitled “Appointment; consultation with Tree Warden; report; by deleting it in its entirety; or take any other action relative thereto, and further, that non-substantive changes in the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Dover Town Code.

Article 25. Amend General Bylaw – Committee Membership (Capital Budget Committee)

To see if the Town will vote to amend the Town’s General Bylaw, Article XXI (Capital Budget Committee), Section 4-28 entitled “Appointment; vacancies; by deleting it in its entirety and replacing it with the following:

§ 4-28 Appointment; vacancies. There shall be a 7-member Capital Budget Committee appointed as follows: 1 member of the Board of Selectmen, 2 members of the Warrant Committee, all of whom shall be appointed by and from their respective boards to 1-year terms; and 4 members at-large serving 3-year terms. Each year 1 member at-large shall be appointed to a 3-year term by the above-named appointees and the members at-large then currently serving. Any vacancy shall be filled for the remainder of the unexpired term in the manner of the original appointment.;

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or take any other action relative thereto, and further, that non-substantive changes in the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Dover Town Code.

Article 26. Increase Real Estate and MVE Demand Fee (Board of Selectmen)

To see if the Town will vote to authorize the Town Treasurer/Collector to charge for each written demand an amount for unpaid real estate, personal property and the motor vehicle excise taxes, to be added to and collected as part of the tax, as authorized by Chapter 60, Section 15 of Massachusetts General Laws; or take any other action relative thereto.

Article 27. Amend General Bylaw – Long Range Planning Committee (Capital Budget Committee)

To see if the Town will vote to amend the Town’s General Bylaw, Article XXII (Long Range Planning Committee); by deleting it in its entirety; or take any other action relative thereto, and further, that non-substantive changes in the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Dover Town Code.

CITIZENS’ PETITIONS

Article 28. Install Sidewalks on Cross Street (Citizens’ Petition)

To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money to construct a sidewalk on Cross Street from the intersection of Cross Street and Centre Street to the Chickering Elementary school; and a crosswalk at the end point of the existing Centre Street sidewalk.

TAX RATE

Article 29. Transfer from Free Cash to Stabilize the Tax Rate (Board of Selectmen)

To see if the Town will vote to transfer from Free Cash in the Treasury an amount to stabilize the tax rate for the ensuing fiscal year and authorize the Board of Assessors to use the same to stabilize the tax rate; or take any other action relative thereto.

And in the name of the Commonwealth of Massachusetts you are hereby further required to notify and warn the inhabitants of the Town of Dover, qualified as aforesaid, to assemble at the Great Hall of the Dover Town House on said Monday, the 15th of May, 2023 at seven o’clock in the morning, then and there to act on the following Article, to wit:

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Article 30. Town Election

To choose by ballot the following Town Offices:

- Moderator.....one year
- Town Clerkthree years
- One member of the Board of Selectmen.....three years
- One member of the Board of Assessors.....three years
- One member of the Dover School Committee.....three years
- One member of the Dover-Sherborn Regional School Committeethree years
- Two members of the Board of Library Trustees.....three years
- One member of the Cemetery Commission.....three years
- One member of the Planning Board.....five years
- One member of the Board of Health three years
- One member of the Park & Recreation Commission three years

And you are directed to serve this Warrant by (1) posting attested copies thereof on each of the bulletin boards erected in the Town House, at the Post Office, and in no less than three other public places where bills and notices are usually posted; and (2) mailing a copy thereof to or leaving same at the residence of every registered voter fourteen days at least before the time of holding said Meeting.

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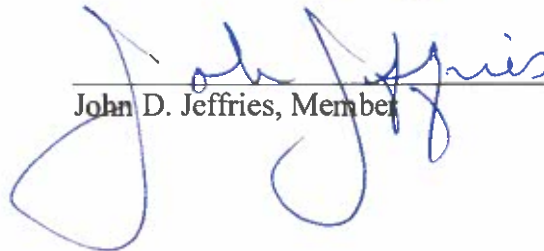
Hereof fail not and make due return of the Warrant with your doings thereon to the Town Clerk at or before the time of the Meeting.


Given under our hands this 16th day of February, 2023.

BOARD OF SELECTMEN


Robyn Hunter, Chair


Robert P. Springett, Clerk


John D. Jeffries, Member


André Boudreau, Constable
A true copy attest: